

**BY ORDER OF THE COMMANDER  
AIR FORCE MATERIEL COMMAND**

**AIR FORCE MATERIEL COMMAND  
MANUAL 64-104VI**



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***Contracting***

***ACQUISITION AND DUE IN SYSTEM***

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This manual implements AFRPD 64-1, *The Contracting System*, and tells how the Acquisition and Due-In system (J041) operates. The basic manual describes the overall system responsibilities and discusses those aspects of the system logic and operation pertaining to all system customers within each Air Logistics Complex (ALC). Guidance applicable to specific organizations within the ALC is in Volumes 1 through 4. This manual applies to all ALCs. It does not apply to US Air Force Reserve or Air National Guard units or members. The authorities to waive wing/unit level requirements in this publication are identified with a Tier ("T-0, T-1, T-2, T-3") number following the compliance statement. See AFI 33-360, Publications and Forms Management, Table 1.1 for a description of the authorities associated with the Tier numbers. Submit requests for waivers through the chain of command to the appropriate Tier waiver approval authority, or alternately, to the Publication OPR for non-tiered compliance items. Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Disposition Schedule (RDS) located in the Air Force Records Information Management System (AFRIMS). Refer recommended changes and questions about this publication to the OPR using the AF Form 847, Recommendation for Change of Publication; route AF Form 847s from the field through the appropriate functional chain of command. This publication may be supplemented at any level, but all Supplements must be routed to the OPR of this publication for coordination prior to certification and approval.

## ***SUMMARY OF CHANGES***

All chapters have been revised to update processes; report listings have been updated, obsolete reports omitted and new reports added, reports migrated over to CIDS listed; redundant listing of data elements have been omitted; listing of terms and definitions have been collated and are listed in [Attachment 1](#).

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## Chapter 1

### GENERAL INFORMATION

**1.1. Introduction.** This manual describes the Acquisition and Due-In System (ADIS) (J041), its data input requirements, system operation, handling of data and records, and output product use. This manual applies to all AFMC activities with weapon system acquisition, life cycle management, or sustainment responsibilities, or activities procuring items or services supporting research and development or other AFMC or higher level functions. The system, described more fully in paragraph 1.3 and [Chapter 3](#), records and provides information on acquiring materiel and services through several modes, mainly by Purchase Request/Military Interdepartmental Purchase Request (PR/MIPR) and contract. The system has two basic functions: document tracking and status and due-in status. (The former relates to PR/MIPRs and contracts; and the latter to materiel.) Although identified as a contracting system, J041 is equally dependent upon both the contracting activity and the PR/MIPR Cell (429 SCMS/GUMA) at each of the ALCs for input and critical operational support. J041 supports contracting and requirement owners with output products (listings, reports, etc.) as well as data provided to other systems. Input data to update J041 records are also received from other activities at the ALCs. This information has a decided impact on the accuracy and currency of J041 records. J041 data accuracy depends upon the timeliness, accuracy and completeness of all data input. Any decisions or actions based either totally or partially on system output products, will be adversely affected by erroneous, incomplete, or untimely data input. Properly operated and updated by all involved elements, J041 is a useful tool in discharging mission responsibilities related to or aided by acquiring materiel or services through contract and several other methods. Some of the broad categories of support are:

- 1.1.1. PR/MIPR (including automated PR) document status.
- 1.1.2. Solicitation document status.
- 1.1.3. Contract (Pre-Award phase) document status.
- 1.1.4. PR/MIPR line item status, regardless of whether they are material or services.
- 1.1.5. Contract due-in status of line items for material, including provisioning contract line items and exhibit line items, but excluding maintenance repair/overhaul contract line items. Also equipment items, bought by AFMC offices other than the ALCs, are included.
- 1.1.6. Manufacturing management surveillance (contractor performance status).
- 1.1.7. Contract file management (status of contract completion in the Post-Award phase).
- 1.1.8. Purchase history (record of each purchase of a stock numbered item).
- 1.1.9. Periodic detail and summary reports of potential and actual document and line item delinquencies, delinquency rates, work load accomplishment (volume and dollar value), and other management and operational products.
- 1.1.10. Transfer of assets from site to site and other agencies.
- 1.1.11. Information to other data systems to support their requirements.

**1.2. Layout of this Manual.** AFMCMAN 64-104 is made up of four volumes. The following is a guide to the functional interest of each volume.

- 1.2.1. Volume 1 has general guidance relating to the overall system operation.
- 1.2.2. Volume 2, Requirements Activities Operating Procedures.
- 1.2.3. Volume 3, Contracting Activities Operating Procedures. Applies to the buyers.
- 1.2.4. Volume 4, Contracting Information Processing. Contains all J041 updating procedures for Contracting not included in Volume 2.

**1.3. System Scope and Objective.** The J041 system has evolved over the years from several data systems into one highly integrated data system. It gives acquisition document and material due-in status. It also provides indirect support by furnishing critical data to other systems/processes, requirements computations, standard pricing, etc. Some of the more important functions J041 supports are:

- 1.3.1. PR/MIPR document tracking and status reporting. This includes internal, incoming and outgoing PR/MIPRs.
- 1.3.2. Solicitation document tracking and status reporting.
- 1.3.3. Document tracking of contracts/orders in the contract preparation phase.
- 1.3.4. Due-in status of material on PR/MIPR, replenishment contracts, and provisioning contracts.
- 1.3.5. Contract status in the Post-Award phase, including contract completion reporting and associated contract file management.
- 1.3.6. Purchase history. A record of each stock numbered item acquired through contract action, including provisioning orders.
- 1.3.7. Due-in status of other than ALC funded and purchase equipment items coming into the Air Force Inventory.
- 1.3.8. Exclusions. The following acquisition actions are excluded from the J041 system:
  - 1.3.8.1. Classified PR/MIPRs and contracts.
  - 1.3.8.2. Operational Contracting PR/MIPRs and contracts.
  - 1.3.8.3. Post-Award line item data on maintenance (repair/overhaul) contracts and fuels contracts.
  - 1.3.8.4. Data line item requirements (such as that required on DD Form 1423).
- 1.3.9. Objectives. The overall J041 system objective is to provide Contracting and Requirements personnel accurate acquisition information, and to provide acquisition data support to AFMC and ALC organization's data systems and processes. The following sub objectives are contained within this general objective:
  - 1.3.9.1. Provide timely and accurate information on the current status of PR/MIPRs, solicitations, and contract documents from initiation of the PR/MIPR through contract award. Included in this information will be identification of delinquencies and potential delinquencies, as well as statistical information for management.

1.3.9.2. Provide timely and accurate due-in data identified to an individual stock number. This information is used to support Item Manager (IM) supply decisions as well as in support of several requirements computations.

1.3.9.3. Provide historical data, by stock number, regarding past contract actions. The buyer uses this information as a guide in future contract actions and management uses it as a data base for special studies on past contract activity.

1.3.9.4. Provide current status of contracts in Post-Award to ensure timely manufacturing surveillance and file closeout actions.

1.3.9.5. Provide capability to operate a Surge Action between ALCs to equalize workloads.

**1.4. Organization and Location Identity Codes .** This system requires the use of several different organization and location codes to satisfy information input and product requirements. The major codes referenced in this manual, together with their source (prescribing directive) and application within J041 are:

1.4.1. DOD Activity Address Code (DODAAC) used to identify:

1.4.1.1. "Ship To" address.

1.4.1.2. "Issued By" address.

1.4.1.3. Buying Office.

1.4.1.4. Contract Administration Office (CAO).

1.4.1.5. Initiating activity field of PR number.

1.4.1.6. Initiating activity field of MIPR number.

1.4.1.7. Initiating activity field of requisition number.

1.4.2. Activity Address Number. Specified in DOD FAR Supplement Appendix G. Used to identify the purchasing office in the first six positions of the Procurement Instrument Identification Number (PIIN) and the first two positions of the Supplementary (SUPP) PIIN.

1.4.3. Accounting and Disbursing Station Number (ADSN) (AFI 65-601). Used to identify finance offices.

1.4.4. Federal Supply Code for Manufacturers. Used to identify contractors and contract facilities in the United States and Canada.

**1.5. Recommending Changes to the System.** The J041 system has evolved from several earlier systems. Most of this evolution is due to recommendations made by system customers. Customers, system monitors, and ALC management should review the system in operation and recommend changes to increase the system value and/or decrease operation costs. Depending on circumstances involved, recommendations or requests should be prepared and forwarded according to one of the following:

1.5.1. System not operating as Designed. Examples of this are input transactions not processing properly, computer records not being updated properly, or erroneous output data. Report the problem, with supporting data, via a formal Discrepancy Report, to AFLCMC/HIBB. Send an information copy of the deficiency report to HQ AFMC/PKQ.

1.5.2. Request for Changes. Prepare and send requests for changes to system logic; data content of input transactions, system records, output products; or system operating procedures using an AFMC Form 321, C&I Requirements Document. Include draft changes to affected pages of this manual with any requested change(s), including those resulting from a formal suggestion. Local ALC contracting/requirements analysts shall assist in preparing draft changes, if assistance is required. Depending on the nature of the change requested, send the request as outlined below; send an information copy of all requests to HQ AFMC/PKQ:

1.5.2.1. Send requests related to PR/MIPR processing within the requirements activity or related to miscellaneous acquisitions, provisioning contracts, and due-in assets information to AFLCMC/HIBB with an information copy to HQ AFMC/A4R.

1.5.2.2. Send requests related to PR/MIPR processing within Contracting, solicitation actions, contract Pre-Award actions, contract history, contract production surveillance, contract file maintenance, or any other request, which cannot be identified to one of the above groups, to HQ AFMC/PKQ.

## Chapter 2

### RESPONSIBILITIES

**2.1. General.** For the System to function efficiently, management and operating personnel, both at the headquarters and within each ALC, must perform their responsibilities in a timely and objective manner. This is especially critical in view of the ever increasing system complexities, logistics dynamics, and the interdependence between organizations for data input to J041 by one organization which affects products provided to one or more other organizations. General J041 responsibilities, assigned to various directorates within AFMC and each ALC, are identified below. Each volume to this manual, when appropriate, will more definitely specify and assign responsibilities applicable to that volume.

#### **2.2. Wright Patterson Personnel :**

##### **2.2.1. HQ AFMC Contracting will, in coordination with A4:**

2.2.1.1. Function as HQ AFMC office of primary responsibility (OPR) for the system.

2.2.1.2. Develop and issue policy guidance on the operation of and staffing for J041 within each ALC contracting activity.

2.2.1.3. Ensure continuity between J041 system specifications and higher headquarters/HQ AFMC policies and procedures.

2.2.1.4. Receive and process requests for system changes affecting contracting operations.

2.2.1.5. Process requests for system changes.

2.2.1.6. Process requests for local additive products.

2.2.1.7. Ensure all affected headquarters activities coordinate on proposed system changes.

2.2.1.8. Control and set the cycle standards under each cycle.

2.2.1.9. Take part in conferences, production tests, and other meetings required by design development, implementation, operation, and revision of J041. Depending on circumstances, such meetings may be held at headquarters or at the ALCs.

2.2.1.10. Provide ALC assistance, including assistance visits, as required.

2.2.1.11. Develop and provide J041 user documentation.

##### **2.2.2. Information Systems AFLCMC/HIBB.**

2.2.2.1. Serve as pilot development activity for J041, doing all related tasks, such as designing, programming, documenting, testing, implementing, and maintaining the system in an operational status.

2.2.2.2. Ensure continuity between this manual and the complementing data automation document.

2.2.2.3. Process C&I Requirements Document (CSRDs), AFMC Form 321.



2.2.2.4. Develop testing, training, and implementation plans and documentation, as needed, in support of system development/revision activity, requesting support, when appropriate, in executing such plans. Process Discrepancy Reports (DRs).

2.2.2.5. Perform surveillance and assistance visits to processing sites, as required.

2.2.2.6. At the request of HQ AFMC, help in developing data automation requirements and data project directives specifying J041 changes.

2.2.2.7. Provide timely notification to system customers of system changes affecting them.

### **2.3. Air Logistics Complexes.**

#### **2.3.1. Contracting Activity will:**

2.3.1.1. Provide adequate staffing to support the J041 operation within the ALC contracting activity. This includes such tasks as coding and on line remote system input, distribution, and use of system products; handling and research of source documents; and analysis of system operations, input and outputs.

2.3.1.2. Ensure timely preparation and input of J041 file maintenance actions.

2.3.1.3. Ensure timely distribution and use of J041 products within the contracting activity.

2.3.1.4. Ensure necessary orientation and training for contracting activity personnel regarding J041 operation, input preparation, product use, and system impact on the contracting mission.

2.3.1.5. Prepare and process requests for system changes. When system changes would affect other directorates within the ALC, coordinate with affected directorates before sending the request to HQ AFMC. Include draft changes to affected pages of this manual with all change requests.

2.3.1.6. Make sure contractor identification codes are obtained for each contractor that receives an award, according to System for Award Management (SAM), as appropriate.

2.3.1.7. Report all system operating problems, together with analysis and supporting documents, to the programming activity. Send an information copy to HQ AFMC/PKQ.

2.3.1.8. Prepare and process requests for one time and recurring local additive products.

2.3.1.9. Develop and implement such local procedures as may be required to supplement, but not duplicate, this manual. Annually, send one copy to HQ AFMC/PKQ to ensure current copies are available.

2.3.1.10. Provide such representation as may be required at meetings/conferences in support of J041 development/change operation.

2.3.1.11. Organize a task group to maintain a matrix for each cycle with local milestones and days.

#### **2.3.2. Requirements Activity will:**

2.3.2.1. Provide adequate staffing to support the J041 operation within the ALC requirements activity. This includes such tasks as coding and on line remote system

input, distribution, and use of system products; handling and research of source documents; and analysis of system operations, inputs, and outputs.

2.3.2.2. Ensure timely preparation and input of J041 file maintenance actions.

2.3.2.3. Ensure timely distribution and use of J041 products within the requirements activity.

2.3.2.4. Ensure necessary orientation and training for requirements activity personnel regarding J041 operation, input preparation, product use, and system impact on the contracting mission.

2.3.2.5. Prepare and process requests for system changes. When system changes would affect other directorates within the ALC, coordinate with affected directorates before sending the request to HQ AFMC. Include draft changes to affected pages of this manual with all change requests.

2.3.2.6. Report all system operating problems, together with analysis and supporting documents, to AFLCMC/HIBB. Obtain DR control number from the local contracting activity J041 OPR. Send an information copy to HQ AFMC/PKQ.

2.3.2.7. Prepare and process requests for one time and recurring local additive products. Coordinate with local contracting activity J041 OPR.

2.3.2.8. Develop and implement such local procedures as may be required to supplement, but not duplicate, this manual. Annually, send one copy to HQ AFMC/PKQ to ensure current copies are available.

2.3.2.9. Provide such representation as may be required at meetings/conferences in support of J041 development/change operation.

#### **2.4. Defense Information Systems Agency (DISA) will:**

2.4.1. Schedule and operate the J041 ADP system according to AFLCM 171-123, providing staffing to ensure operation continuity.

2.4.2. Set up and maintain the J041 program library according to AFLCM 171-123 and any other guidance that may be provided in each J041 transmittal letter.

2.4.3. Receive and process requests for one time and recurring local additive products.

2.4.4. Ensure continuity of scheduling between J041 and interfacing systems (e.g. D035A, D220, etc.)

2.4.5. At the request of the local ALC requirements activity and/or contracting activity provide analysis support of suspected system problems and development of change proposals.

2.4.6. Provide analysis support required by the J041 system development activity.

2.4.7. Ensure timely preparation and distribution of J041 products.

2.4.8. Take part in testing and training activities at the request of the system development activity.

2.4.9. Provide timely notification to system customers of system changes being implemented.

## Chapter 3

### SYSTEM DESCRIPTION

**3.1. What the System Does** . ADIS has three main objectives: maintaining the data related to acquisition documents (PRs, MIPRS, and contracts) in process; maintaining data regarding the due-in status of material being acquired through other selected modes; and providing a historical record of contracting data for legal, research, and validation purposes. J041 accomplishes these objectives through a series of computer programs which, using manually prepared transactions and data provided by other data processing systems, sets up and maintains various master records; prepares output products used in various aspects of the logistics process; and provides selected data to other AFMC data processing systems. To describe the system in a simplified way, it must be separated into three segments: Pre-Award, Post-Award, and purchase history, with each segment having slightly different data coverage and functions.

3.1.1. Pre-Award. The Pre-Award segment of ADIS is mainly concerned with tracking the progress of acquisition documents (PR, MIPR, solicitation, contract preparation) and the items on those documents, from the time the PR/MIPR is started or received (from an external source) until it is awarded on contract or is otherwise completed. This will be further described by tracing an internally generated and processed PR through the various steps to contract award. Also, depending on the specific document, the requirements activity steps, outlined below, basically apply to outgoing PR/MIPR documents; the contracting activity steps outlined basically apply to incoming PR/MIPR documents.

3.1.1.1. PR Phase. This phase begins in the requirements activity with the start of the PR and continues through signature coordination, and ends when the PR package is sent to contracting activity. During this period, input transactions (coordination data and line item detail transactions) establish the system PR master record, establish the line item record(s), and update these records as actions occur. If the PR is amended before release to contracting activity, input of the amendment data will cause immediate update of the system record to reflect the changes caused by the amendment. Upon completion of all required coordination, the requirements component will make sure the PR package is complete and forward it to contracting activity for more processing; this action is communicated to the system by input of the R coordination data and the system then changes the PR status to intransit to contracting activity.

3.1.1.2. Intermediate Phase. During this phase, PR/MIPR control routes the PR package together with a system generated history of past purchases of the item to contracting activity. The PR is assigned to a buyer, for determination of the contracting cycle to be used, and assignment of a solicitation number. Milestone (MS) transactions 00, 01, and 02 are input into J041 to update the system with the appropriate Buyer code and solicitation information.

3.1.1.3. Solicitation Phase. This phase begins with preparation of a solicitation document (or documents) for those item(s) on the PR. The buyer sends the solicitation to prospective contractors and evaluates the resultant bids and proposals when received. The milestones associated with this phase 03, 04, 05, and 06, are optional. Input to J041 of the

MS 07 transaction signals the end of this phase with assignment of a Contract Line Item Number.

3.1.1.4. Contract Pre-Award Phase. Inputting the MS 07 transaction advises the system that a contractor has been selected and that a contract is being prepared. This phase also includes finalizing the contract (signature, review, reproduction, etc.) and preparing and inputting contract abstract data which detail the contract, financial, and line item(s) information needed to complete Pre-Award reporting requirements and to build the Post-Award record for future contract actions. Inputting the MS 11 transaction advises the system that the contract has received final distribution and, if all necessary abstract data have been input, will trigger release of the contract, financial, and line item records to the Post-Award segment of the system.

3.1.1.5. Definitization Actions. Several types of award actions (letter contracts, unpriced Basic Ordering Agreement (BOA) orders, and some change orders) require further definitization, notably price and/or schedule, subsequent to award for the initial document. When data input to the system prior to the award of the initial document identify this condition, the system will automatically establish and begin tracking the definitization cycle and automatically output milestone transactions for the definitization action.

3.1.2. Post-Award. The Post-Award segment of J041 is oriented to reporting the status of completion of locally awarded contracts/orders and the due-in status of the Air Force materiel/property which is the IM responsibility at the processing site. As explained in more detail below, maintaining contract/order status is primarily for contracting activity surveillance and manufacturing management purposes, while maintaining materiel/property due-in status is primarily for support of the IM in requirements and computations and making supply decisions. Following is a more complete explanation of the various types of acquisition actions entering the Post-Award segment of the system and the major actions which cause update of these records.

3.1.2.1. In addition to locally awarded contracts/orders, the Post-Award segment of the system maintains records of the following acquisition actions:

3.1.2.1.1. Provisioning orders.

3.1.2.1.2. Category I MIPRS.

3.1.2.2. Establishing Post-Award records.

3.1.2.2.1. For locally awarded contracts/orders, mechanical feed from the Pre-Award segment of the system establishes the Post-Award records. This also applies to outgoing MIPRs designated Category I acceptance by the other service or agency.

3.1.2.2.2. For provisioning orders, contracting activity manually inputs the order to Post-Award at the system manager ALC and then mechanically feeds line item records for those items prime at other ALCs to the appropriate IM ALC using File Transfer Protocol (FTP).

3.1.2.2.3. The requirements activity manually inputs miscellaneous acquisition actions to the Post-Award segment of the system at the IM ALC.

3.1.2.2.4. For outgoing MIPRs designated Category II acceptance by the other service/agency, the J041 data input clerk inputs the resultant other service/agency contract/order data to the Pre-Award segment of the system. J041 mechanically feeds the records to Post-Award.

3.1.2.3. Modifications. J041 data entry personnel will update system records to reflect revised contract information contained within the system. Examples of such changes are acceleration/deceleration of delivery schedules, destination changes (Amended Shipping Instructions, (ASIs)), unit prices, partial terminations, etc.

3.1.2.4. File Maintenance Actions. The following primary transactions show progress towards completing the acquisition cycle. While all of the transactions listed below apply to contracts/orders, only 3.1.2.4.2 below applies to miscellaneous acquisitions:

3.1.2.4.1. Shipment Transactions. The ALC contracting activity receives either a copy of each shipping document or a Shipment Performance Notice (SPN) prepared on each contract/order for which that office is the purchasing activity. The J041 data input clerk posts a shipment transaction to update the contract line item record and establish a shipment history record.

3.1.2.4.2. Receipt transaction. Based on input of a debit voucher, the D035A stock control system generates a receipt transaction to J041 which updates the applicable contract order or miscellaneous acquisition record.

3.1.2.4.3. Contract Completion Statements. The Contracting Officer (CO) prepares the contract completion statement which identifies physical, financial, and/or administrative completion of a contract. For those contracts administered by Defense Contract Management (DCMA), Mechanization of Contract Administration Services (MOCAS) will send the statement to the purchasing activity through DLA Transaction Services then through Automated Intersite Gateway (AISG)-M024 to J041. These statements are used to update/closeout J041 contract records.

3.1.3. Procurement History. The objective of the history segment of J041 is to provide a record of each contract action against a stock numbered item of supply. The Pre-Award segment of the system establishes history records at the time of contract award and subsequently the Post-Award segment provides price updates and selected shipment data. Manual input may also establish contract records. A minimum of five years' contracting item history is contained in the active history file.

**3.2. How System Records are organized.** Records within J041 are primarily oriented either to the PR/MIPR number, contract number, or to the stock number. With a few minor exceptions, all system inputs contain one of these numbers as the control, data element. Contracting management must place great emphasis on the accurate coding of these elements in system input, since failure to do so will not only cause exceptions but, more seriously, may result in the wrong record being updated.

**3.3. Who the System Serves.** The primary customers of J041 are located within the ALC requirements activity and contracting activity.

3.3.1. Within the requirements activity, the primary J041 customers are the Item Manager (IM), industrial specialists, and the requirements data branch. IMs use J041 output to

determine the status of their in process PR/MIPRs for replenishment spares, to determine status of their items due-in from contract, and to identify potential sources for satisfying immediate requirements. Industrial specialists use J041 output to determine the status of maintenance, repair and overhaul PR/MIPRS. The Requirements Data Branch, as the primary requirements activity component responsible for maintaining J041, uses the system products in maintaining a current and responsive system posture. J041 output data also provides assistance to other requirements activities such as provisioning.

3.3.2. Within the contracting activity, the primary J041 customers are the buyers, the production specialists, and the data systems branch. The system provides the buyer and administrative personnel with past contract data to be used as guidance in making current buys, a record of current PR/MIPR status, advance notice of pending actions (which will become delinquent if not completed) and options (which will expire if not taken). Production specialists use J041 output data to monitor progress towards completing contracts, ensure proper CO surveillance of contractor performance, and update the system to reflect delinquencies and start production follow up as required. The data systems branch, as the primary contracting activity component responsible for maintaining J041, uses the system products in maintaining a current and responsive system posture.

3.3.3. Various J041 products are periodically provided to management in both the ALC requirements activity and contracting activity, as well as some products to HQ AFMC counterparts. These products show various summaries of activity, such as workload accomplishments, delinquency rates, exception rates, and dollar value of actions. These products will be used as aids in isolating and correcting operational and procedural problems.

**3.4. Processing Frequency.** J041 is designed to operate on a five workday per week basis and will normally be operated at that frequency. If a given ALC decides a different frequency is desired, the following actions will be taken:

3.4.1. Requirements activity and contracting activity within the ALC will jointly develop a processing plan and coordinate it at the directorate level:

3.4.2. The plan must cover the following:

3.4.2.1. A full daily cycle, at a minimum, must be run each processing cycle. Due to internal system linkage, the system can't be split (for example, Pre-Award only, or Post-Award only) for processing purposes.

3.4.2.2. Positive procedures must be established to ensure inputs from daily operating systems interfacing with J041 are properly controlled and input when J041 runs. Guidelines must also be established to ensure J041 sends the required data to all systems interfacing with J041.

3.4.2.3. After completion and coordination, send the plan to AFLCMC/HIBB for review prior to execution.

**3.5. Collecting and Validating Data.** To the extent feasible, J041 validates (edits) all data input to it. Validation takes several forms, and the J041 system may validate any one data element in more than one way before being accepted. The most common validation is for field fill and alphanumeric characteristics. The coding and data entry instructions in each volume identify which transaction data fields may be blank under what conditions and, if filled, what

type of data each must contain. Other validations are between two or more different data elements within the same transaction and between data elements within a transaction and those in the record which the transaction is trying to update. If an inconsistency is detected, the system will either suspend or reject the transaction and print it on an exception listing product with a code and/or message which identifies the invalid data element or condition. These codes and messages, together with an explanation of possible causes of the exception, are in an attachment to the volume containing the procedures for input of the transaction. Data entry personnel must correct and resubmit these exceptions as soon as possible since one invalid transaction may cause several otherwise valid transactions to be suspended or rejected. J041 edits selected data elements against predetermined tables.

**3.6. Control Data Used Within the System.** Control data are those data within the system records which provide a unique identity for any given record. In J041, this requirement for unique identity also extends to subordinate records. Listed below are the major control data elements within J041. Unless otherwise specified in the coding and data entry instructions, whenever these data elements are called for, they will be used as control data:

- 3.6.1. PR/MIPR number, amendment number, line item number.
- 3.6.2. Solicitation number, line item number.
- 3.6.3. PIIN, SUPP PIIN, contract/exhibit line item number, destination (Ship To).
- 3.6.4. Military Standard Requisitioning and Issue Procedures (MILSTRIP) document number.
- 3.6.5. Shipment number.
- 3.6.6. Accounting Classification Reference Number (ACRN).
- 3.6.7. Delivery schedule date.
- 3.6.8. National Stock Number (NSN).

**3.7. Stocklist Change (SLC) Processing.** J041 receives stocklist change actions from the IM Wholesale Requisition Process System (D035A) and immediately processes them against J041 records. The specific actions taken depending on whether loss of IM prime responsibility is involved.

- 3.7.1. If prime IM responsibility doesn't change, the system immediately updates the IM records with the new stocklist data. Also, if the Purchasing Office Air Logistics Complex (PO ALC) is different from the IM ALC, J041 mechanically provides the new stock number and IM code to and updates the J041 record at the PO ALC.
- 3.7.2. If IM prime responsibility is transferred by the stocklist change, to another ALC IM, the following actions occur:
  - 3.7.2.1. For PR/MIPRs in process (not awarded on contract) J041 will send a dummy due-in record to the gaining IM ALC J041 for due-in reporting purposes. When the contract is awarded, the losing ALC J041 will send the contract item record to the gaining IM ALC, J041 and the gaining ALC will delete the dummy PR/MIPR record.
  - 3.7.2.2. J041 immediately transfers contract (Post-Award) item records to the gaining IM ALC J041. If the losing ALC is not the Purchasing Office, the system also sends a record

to the PO ALC's J041, identifying the gaining IM ALC. If the losing ALC is the Purchasing Office, no further action is required.

3.7.2.3. J041 is programmed to immediately send miscellaneous acquisition records to the gaining IM ALC

3.7.2.4. The losing J041 sends acquisition history records to the gaining IM ALC during the monthly Stocklist change (SLC) prime loss processing cycle.

**3.8. Volume Transfer of Items.** J041 is specifically designed to treat item responsibility transfers according to SLC procedures, regardless of volume involved. In those instances where the nature of the transfer or the organization involved make use of SLC procedures impractical, the J041 system development activity will participate with other affected organizations in developing and executing a programming plan and will develop special J041 computer programs as needed to satisfy the unique conditions of the transfer.

**3.9. Transfer of Purchasing Office Responsibility.** When Purchasing Office responsibility for a contract transferred between ALCs, regardless of whether item management responsibility is transferred, the system will mechanically move Purchasing Office J041 system records to the gaining ALC Purchasing Office by input of the gaining Purchasing Office identity at the ALC which is losing Purchasing Office responsibility.



## Chapter 4

### J041 DATA EXCHANGE WITH OTHER SYSTEMS

**4.1. General.** Besides the data that are manually input to J041 at an ALC, other data systems provide large volume of J041 data input at that ALC. Additionally, data is provided by J041 and other systems operating at other ALCs, and by systems external to AFMC. The following paragraphs identify these other systems which provide data to J041, explain the nature of data provided, identify J041 outputs to other data systems, and describe the data passed between J041 systems operating at different ALC processing sites.

**4.2. J041 Inter-ALC Data Movement.** Three situations cause mechanical flow of data from J041 at one ALC to J041 at a second ALC:

4.2.1. One ALC buys an item for which another ALC has IM responsibility. Most acquisitions of this type are provisioning actions, although, nonprovisioning buys may also be handled this way. In this case, J041 at the PO ALC sends the applicable line item records to J041 at the IM ALC. Amended shipping instructions (entered at either the PO ALC or IM ALC site), advance shipment notices (entered by the Purchasing Office), and receipt notices (entered at the IM site) subsequently update both sets of records. SLCs which change either stock number or IM responsibility may also update the records.

4.2.2. Transfer of Purchasing Office responsibility to another ALC. In this instance, J041 generates a complete set of contract records to the gaining ALC Purchasing Office and will delete the records from the losing ALC, except that line item records for those items prime at the losing Purchasing Office will be retained as IM records, with subsequent updating as specified in 4.2.1 above.

### 4.3. J041 Interface with Other Data Systems.

4.3.1. ACPS. Automated Contract Preparation System. Daily ACPS feeds Pre-Award, Post-Award and history transactions to J041.

4.3.2. D035A Stock Control and Distribution System Four types of data are interfaced to the D035A system:

4.3.2.1. Daily D035A sends D4/D6 receipt transactions.

4.3.2.2. J041 transactions containing stock numbers are selected (during input collection for interface to D035A) whereby the stock number is edited, indexed, and stock control data are appended to the record prior to return. J041 is then indicated as a user of that stock number for subsequent SLC actions. This interface is made on daily basis.

4.3.2.3. J041 ERST transactions to establish or delete J041 as a user in the D035A system. These transactions are generated upon receipt of SLC transactions from D035A where no matching records can be found on J041 files (delete transactions) or when receipt transactions (D4s) are provided to J041 by D035A and J041 isn't recorded as a user of the particular stock number (establish ERSTS)

4.3.2.4. On a daily basis, D035A indexes, edits, and appends stock control data to the transactions. This file contains all the J041 transactions containing stock numbers that J041 selected in the pre-D035A phase.

4.3.2.5. On a weekly basis, D035A furnishes J041 with SLC transactions for national stock numbers which J041 is recorded as a user. During one week of the month, this file contains stock number changes/prime losses. The other weeks the file contains principally stock control changes NC to Federal stock number assignments only.

4.3.3. AFMC Provisioning System, D220. Updates the PIIN SPIIN and inputs a Final Provision Item Order (PIO). The PIOs will be forwarded to Contracting for attachment of SF Form 30 and distribution. With output of the final PIO, a tape file is produced for input to J041. Input of the PIO transaction will not occur until a SF Form 30 has been received by the Contracting Office.

4.3.4. Contracting Information Database System (CIDS)-J018R. On a daily basis J041 extracts data from the Pre-Award, Post-Award, and history masters and feeds this data to CIDS. This information provides on line interrogation of J041 data.

4.3.5. J041 inter ALC communication records are moved by AISG using FTP on a daily basis:

4.3.5.1. AISG interfaces data to J041 from the J041 system at another ALC using FTP. Data moved includes prime ALC line item records from the Purchasing Office upon initial establishment/change, shipment transactions generated from receipts at a prime ALC to the Purchasing Office, Purchasing Office transfer actions, PR/MIPR line item records to the prime ALC, etc.

4.3.5.2. Contract Closeout Notices (PK9/Z) are received daily over AISG from contract administration offices.

**4.4. Mechanized Data Received from Activities External to AFMC.** At the present time, only Shipment Performance Notice(s) or the Contract Completion Statement is mechanically forwarded to J041 from sources outside AFMC. The contract administration activity having CO responsibility for the contract prepares this transaction. It is then sent to the ALC having Purchasing Office responsibility for the contract.

**4.5. Data Transmission and Communication.** J041 data moving between ALC processing sites will flow through AISG using FTP.

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Director of Contracting

**Attachment 1****GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFPD 64-1, *The Contracting System*, 7 Dec 2006

AFH 23-123 Volume 1, *Materiel Management Reference Information*, 8 August 2013

AFI 23-101, *Air Force Materiel Management*, 8 August 2013

AFMCMAN 64-104 Volume 2, *Requirements Activities Operating Procedures*, In Review

AFMCMAN 64-104 Volume 3, *Contracting Activities Operating Procedures*, In Review

AFMCMAN 64-104 Volume 4, *Contracting Information Processing*, In Review

AFI 65-601 Volume 1, *Budget Guidance and Procedures*, 16 August 2012

DOD 4100.39-M Volume 10, *FLIS Procedures Manual Multiple Application References/Instructions /Tables and Grids*, October 2010

DODM 4140.01 Volume 8, *DOD Supply Chain Materiel Management Procedures: Materiel Data Management and Exchange*, February 10, 2014

DODM 4140.01 Volume 9, *DOD Supply Chain Materiel Management Procedures: Materiel Programs*, February 10, 2014

Federal Acquisition Regulation (FAR)

Defense Federal Acquisition Regulation Supplement (DFARS)

***Prescribed Forms***

AFMC Form 453A, *Buyer Data Abstract*

AFMC Form 453B, *Contract Line Item Data*

AFMC Form 453C, *Buyer Data Abstract - Contract Modifications*

***Adopted Forms***

AFMC Form 36, *Purchase Request*

AFMC Form 321, *C&I Requirements Document (CSRDS)*

AFMC Form 326, *Provisioned Item Order (with Delivery Schedule)*

DD Form 250, *Material Inspection and Receiving Report*

DD Form 254, *DOD Contract Security Classification Specification*

DD Form 375-2, *Delay in Delivery (Flash Notice)*

DD Form 448, *Military Interdepartmental Purchase Request*

DD Form 448-2, *Acceptance of MIPR*

DD Form 1149, *Requisition and Invoice/Shipping Document*

DD Form 1155, *Order for Supplies or Services*

DD Form 1348, *DOD Single Line Item Requisition*

DD Form 1348-1A, *Issue Release/Receipt Document*

DD Form 1423, *Contract Data Requirements List (CDRL)*

DD Form 1594, *Contract Completion Statement*

Standard Form 26, *Award/Contract*

Standard Form 30, *Amendment of Solicitation/Modification of Contract*

Standard Form 33, *Solicitation, Offer, and Award*

Standard Form 1449, *Solicitation/Contract/Order for Commercial Items*

Standard Form 1447, *Solicitation/Contract*

### ***Abbreviations and Acronyms***

**ACI**—Amendment Control Indicator

**ACO**—Administrative Contracting Office

**ACPS**—Automated Contract Preparation System

**ACRN**—Accounting Classification Reference Number

**ADIS**—Acquisition Due-In System

**ADO**—Amended Delivery Order

**ADP**—Automatic Data Processing

**ADR**—Accelerated Delivery Request

**ADSN**—Accounting/Disbursing Station Number

**ALC**—Air Logistics Complex

**AMC**—Acquisition Method Code

**AMSC**—Acquisition Method Suffix Code

**AMOC**—Actual Method of Contracting

**ARO**—After Receipt of Order

**ASI**—Amended Shipping Instruction

**BOA**—Basic Ordering Agreement

**BPA**—Basic Purchasing Agreement

**BPAC**—Budget Program Activity Code

**BSB**—Buyer Section Branch

**BVCT**—Best Value Contracting Tool

**CAGE**—Commercial and Government Entity Code

**CAO**—Contract Administration Office  
**CBL**—Commercial Bill of Lading  
**CICA**—Competition in Contracting Act  
**CLIN**—Contract Line Item Number  
**DCMA**—Defense Contract Management Agency  
**DFAS**—Defense Finance Accounting Service  
**DLA**—Defense Logistics Agency  
**DOD**—Department of Defense  
**DODAAD**—Department of Defense Activity Address Directory  
**DODAAC**—Department of Defense Activity Address Code  
**DODIC**—Department of Defense Identification Code  
**ELIN**—Exhibit Line Item Number  
**EMC**—Equipment Management Code  
**EOM**—End of Month  
**EOQ**—End of Quarter  
**ERRC**—Expendability, Recoverability, Reparability Category  
**ESD**—Estimated Shipping Date  
**FAR**—Federal Acquisition Regulation  
**FIC**—Format Identifier Code  
**FOB**—Free On Board  
**FSC**—Federal Supply Class  
**FY**—Fiscal Year  
**GBL**—Government Bill of Lading  
**GFAE**—Government Furnished Aeronautical Equipment  
**GFE**—Government Furnished Equipment  
**GFM**—Government Furnished Material  
**GFP**—Government Furnished Property  
**GSA**—General Services Administration  
**IM**—Item Manager  
**IMS**—Inventory Management Specialist  
**ISI**—Initial Shipping Instruction  
**ISSP**—Inter Service Supply Support Procedures

**MDC**—Manager Designator Code

**MFG**—Manufacturing

**MIPR**—Military Interdepartmental Purchase Request

**MMAC**—Materiel Management Acquisition Code

**MMC**—Materiel Management Code

**MPC**—Materiel Program Code

**MS**—Milestone

**NCB**—National Codification Bureau

**NSN**—Stock Number

**OPR**—Office of Primary Responsibility

**PCO**—Procuring Contracting Office

**PEC**—Price Evaluation Code

**PHR**—Purchase History Record

**PIIN**—Purchase Instrument Identification Number

**PIO**—Provisioned Item Order

**PO**—Purchase Order

**PR**—Purchase Request

**RCS**—Requirements Computation Suppression

**RDT&E**—Research, Development, Test, and Evaluation

**SLC**—Stocklist Change

**SM**—System Manager

**SPM**—Special Program Manager

**SPN**—Shipment Performance Notice

**SRAN**—Stock Record Account Number

**SUPP-PIIN**—Supplementary Purchase Instrument Identification Number

**WRM**—War Reserve Materiel

### ***Terms***

**Abstracting**— The act of selecting information from a source document and the method of transcribing and/or encoding it for subsequent input to the system.

**Action Code**— Identifies to the system the action desired on a given input transaction.

**Active Contract**— Any awarded contract with any outstanding element of contractor performance, payment, or administrative closing action.

**Active Line Item**— Total of all line items which are not marked complete as of the report date. These include firm or non-firm schedules and those line items which have been shipped complete, but are awaiting price definitization.

**ADIS**—is the short title for Acquisition and Due-In System.

**Administrative Lead Time (ALT)**—is the actual elapsed time from initiation of a purchase request/military interdepartmental purchase request (PR/MIPR) action in J041 to the award of a contract.

**Automated Data Processing (ADP) Point**—is a central location for several CAOs to provide or obtain data processing. A six-position alphanumeric code is established in J041.

**Branch/Section/Buyer (BSB) Code**—is a three-digit code unique to the central buying function at each ALC. It identifies the contractual document to the buying function at each ALC. It identifies the contractual document to the buying branch (first digit), buying section (second digit), and buyer (third digit).

**Buying Activity or Buying Office**—is the activity or office which issues a contract or order

**Buying Office Code**—is a six-digit alphanumeric Department of Defense Activity Address Directory (DODAAD) code, identifying the ALC or other buying activity (command/service/agency) having procuring contracting officer (PCO) responsibility for a given contract/delivery order or supporting the CAT I MIPR requirement.

**Category I Military Interdepartmental Purchase Request (MIPR)**—is Supplies or services purchased on a contract funded by the buying activity, or when appropriate, furnished from stock. The supplies or services are delivered and the requiring agency later reimburses the buying activity. J041 retains data records solely by the outgoing MIPR number since no contract is received at the ALC.

**Category II Military Interdepartmental Purchase Request (MIPR)**—is where the buying activity receiving the MIPR awards a contract citing the requiring agency funds. A contract is received by the coordinated contracting function and is entered into J041, tying MIPR requirements to the contract. Payments using requiring agency funds are issued directly to the contractor.

**Closed Contract**—is a contract on which all contractor and government obligations and administrative actions have been completed. This includes completion of performance of services, required deliveries, final payment, and all actions required to be accomplished by the Purchasing Office and Contract Administration Office (CAO).

**Complete Contract Termination/Purchase Order (PO) Cancellation**— When this occurs (Type Instrument F, T or V), all applicable line items will be identified with an F, Purchase Order Cancellation, or with a T, termination for default, or with a V, termination for convenience, in the terminated indicator field. A complete termination (Type Instrument T or V) requires the contractor to stop all work under the contract upon receipt of the Notice to Terminate or on the date specified in the notice.

**Contract Administration Office (CAO)**— An office responsible for field level administration of contracts after issuance. A military department or agency office which does assigned functions related to administering assigned Post-Award functions. Included in this definition are

all geographic and plant type organizations of the military department engaged in doing field administration services.

**Contract Closeout Extension (CCE)**— An action taken by the PO to extend the closeout date in the J041 system after system requirements have been met to close out the contract and a Contract Closeout Notice has been generated.

**Contract Closeout Notice**— The means by which the J041 system advises the Purchasing Office that contract closeout has been completed. This statement is the basis for the Purchasing Office to close out its files.

**Contract Closing Condition Group**— Identifies contract conditions used to determine contract file closeout in the J041 system.

**Contract Closing Time Group**— Identifies the contract conditions used to determine the time period standard for contract file closure in the J041 system.

**Contract Delivery Date Revision Agent (CDDRA)**— That contracting party, government (G) or contractor (K), having primary control over the condition(s) causing delay or an anticipated delay in meeting the contract delivery schedule. When control cannot be determined, the unknown (U) code shall be used. It is used in the first position of the "Delay Reason Code."

**Contract Line Item Number (CLIN)**— Contract line items within a contract will consist of four numeric digits, 0001 through 9999, and will be numbered sequentially but not necessarily consecutively. The subline item will be numbered by adding to the basic line item number plus two alpha characters. Procedures are in DOD FAR Sup 204.7103-2 and 204.7104-2.

**Contract Termination**— The different termination conditions are discussed as follows: Partial Termination is Cancellation of less than the total quantity on a contract or contract line item. Complete Termination is complete cancellation of a contract.

**Contracting Cycle Standard**— The time standard established for completing the action required in a given contracting cycle.

**Contracting Cycle**— A categorization of a given contract action which results from combination of the nature and/or dollar value of the action and competitive status of the item(s) involved.

**Contracting Officer (CO)**—is the government official having signature authority and responsibility on a contractual instrument.

**Contractor Code**— A five-digit alphanumeric code as specified in System of Award Management (SAM) to identify a specific contractor/contractor facility.

**Control Field or Control Data**— That field or fields (and data, it or they, contain) which are used within the system to sequence or order transactions, records, and products.

**Coordination Activity Code**— A one digit code which identifies a specific ALC component required to coordinate on a PR/MIPR or amendment during the requirements document processing.

**Cutoff Date**— Any date chosen by the interrogator to indicate specific line items that will be delinquent if not shipped by this date.



**Date to be Closed**— A date which is computer generated to indicate the time for closing physically completed contracts based on the contract closing time group and physical completion date. The date may reflect an extended date.

**Days Delinquent**— Pertains to line items wherein the contractor shipment did not meet the contract delivery schedule. Current delinquencies on status products are computed from the oldest unsatisfied schedule date to the date the output product is generated. Failure by the ALC to either receive notice of Shipment (normally DD Form 250, Material Inspection and Receiving Report) from the contractor or to effect timely posting of the shipment notice contributes to an erroneous delinquency report. In the case of production history, days delinquent is computed by comparing the schedule date to the date shipment was made, or in the event material is delivered to the prime account before input of the PJJ, the date received minus 15 days is used as the shipment date.

**Delay Reason Code (DL/CD)**— A three digit alphanumeric entry on products which show a combination of the Contract Delivery Date Revision Agent (first position) and the MILSCAP Reason for Revised Delivery Forecast (second and third position), e.g., GA1.

**Delayed Closing Reason**—is the factor(s) contributing to the delay in closing contract files within established time standards. Codes shown on the Contracts to be Closed Report (5WF) and Closed Contracts (5WE) refer to the data element code, Reason for Delayed Closing of Contract File.

**Delayed Closing**— The term applied to contract status when the contract has not been closed within the established time standard.

**Delete Code**— A code, appearing in an input transaction, which directs the system to remove a previously established record or suspended transaction.

**Delinquent Line Items**— Those line items whose "days delinquent" count is greater than 15 days.

**Document Age**— With regard to PR/MIPRs being processed by Contracting, the elapsed time from the date the document was received in Contracting (per system input) to the date of the product reflecting the age. On reworked PR/MIPRs, aging doesn't include time in rework. Also, if the reason for return results in re-solicitation (exception reasons 82, 83, 84, 85, 87, or 8J) the document is aged from the date of return to Contracting. Additionally, certain exception reason codes stop document aging.

**Dormant Funds**— A condition existing when no payment has been made within 90 days after a scheduled delivery was due or after a delivery was made.

**Excess Funds**— Unliquidated amounts remaining on contracts after final payment has been completed by the disbursing/payment office. These funds are indicated on a Contract Completion Statement (DD Form 1594) or a PK9 transaction (Contract Completion Statement) is received from the CAO through AISG using FTP.

**Exhibit Line Item Number (ELIN)**— ELINs can be readily identified from CLINs by the existence of alpha characters in the first position of the four position field. The subline item will be numbered by adding two alpha characters to the basic line item number. Procedures are in DOD FAR Sup 204.7105-2.

**Extent of competition Code**— Identifies the specific authority within 10 United States Code 2304(c) and Federal Acquisition Regulation (FAR) on which a given contract action was based.

**Final DD Form 250**—is the Material Inspection and Receiving Report. Shipment number suffix Z is shown in Block 2 to indicate that all shipments are completed and that it is the final report.

**Final Payment**— J041 considers a contract as paid complete when ALC funds contain zero unliquidated funds as the result of accumulated payment notices.

**Formal Action Code**— A one-digit alpha code which identifies formal government reaction to a delinquency, Codes and their explanations are in attachment 3.

**Format Identifier Code (FIC)**— Transaction identifier used in J041 Post-Award.

**Hardware Items**— Follow-on replacement of replenishment spare parts for operational support.

**Interim Closeout Statement**— Contract Administration Office advises that their actions are complete, but some PCO actions are still required for final closeout. Interim PK9 may not be required by contracts in contract closing time group A.

**Item Coding Cost**— The cost of obtaining a contractor recommendation regarding the continued applicability of the method of the purchasing code assigned to a given stock number.

**Item Criticality Code (IC)**— A code that is used to trigger a mechanical advance criticality stuffer. The code is used to flag and follow up on an item, by requirement, that is either critical or becoming critical to Air Force mission support.

**Kind of Contract (KOC)**— A one-digit alphanumeric code which groups contracts into several general categories, mainly to arrange records for output on selected products and for data summarization.

**Line Item Due Delivery**— Total of all line items whose last shipped date falls between the last reporting date and the current processing date and whose line items are identified as delinquent.

**Management Designator Code (MDC)**— An alphanumeric three-position code identifying the item manager (IM) or system manager (SM) having management responsibility for a stock numbered item.

**Milestones**— Predefined steps in a given purchase. Milestones are used to identify progress of an acquisition document towards completion of purchase action.

**MILSCAP**— Military Standard Contract Administration Procedures

**Multiple Buys**— With respect to competition, more than one noncompetitive buy within a defined period.

**National Stock Number**— Identifies a part for the purpose of acquisition, stock or issue. The 13-digit stock number replaces the 11-digit federal stock number. It consists of the 4-digit federal supply classification (FSC) code and the 9-digit national item identification number (NIIN). The national item identification number consists of a 2-digit National Codification Bureau number designating the central cataloging office (whether North Atlantic Treaty Organization or other friendly country) that assigned the number and a 7-digit (xxx-xxxx) nonsignificant number. The number shall be arranged as follows: 9999-00-999-9999. Reference DODM 4140.01, Volume 8) and a two digit material management code (Reference DoD 4100.39-M, Volume 10, Table 66).

**NIIN**— The last 9 digits of the NSN that differentiates each individual supply item from all other supply items. The first 2 digits signify the National Codification Bureau that assigned the NIIN, while the last 7 digits are not significant and are sequentially assigned by the FLIS. All U.S. manufactured items have a National Codification Bureau Code of “00” (cataloged before 1975) or “01” (cataloged in 1975 or later). Reference DODM 4140.01, Volume 9.

**Nonapplicable Indicators**— Coordination activity codes entered on the Coordination transactions to identify those requirements activities not required to coordinate on a given PR/MIPR.

**Noun**— Name of title given to items of material and equipment.

**Offers Received**— The number of bids, quotes, or proposals the Government receives in response to a given solicitation action.

**Option and Option Date**— As used within J041, alerts contracting that a contract option exists and identifies the date by which the option must take place.

**PCO**— Procuring Contracting Office

**Physically Completed Contract**— A contract is physically completed when the contractor has completed the required deliveries of supplies and the government has inspected and accepted such supplies, the contractor has performed all services and the government has accepted such services; or notice of complete termination has been given the contractor by the government. Facilities contracts, rental, use, and storage agreements are considered physically complete when a notice of complete termination has been issued or the contract period has expired.

**PIIN or PII Number**—is the term used prior to 1 Oct 2017 to identify the Purchase Instrument Identification Number.

**PIID**—is Procurement Instrument Identifiers. Agencies shall have in place a process that ensures that each PIID used to identify a solicitation or contract action is unique Government wide, and will remain so for at least 20 years from the date of contract award. The PIID shall be used to identify all solicitation and contract actions. The PIID shall also be used to identify solicitation and contract actions in designated support and reporting systems.

**PR/MIPR**— Purchase Request/Military Interdepartmental Purchase Request.

**Preferred National Stock Number**— The item determined by research to be most desirable and/or satisfactory in meeting a specific USAF requirement, to be procurable, authorized for purchase, and suitable for use in place of any other item within the Interchangeable and Substitutable (I&S) group. Only one master item is assigned for each I&S group.

**Production Lead time**—is the actual elapsed time from award of a contract to delivery of the first production quantity. First production quantity must be at least 10 percent of the total line item due-in quantity.

**Provisioning Items**— Initial spares that are planned to support new production weapon systems reaching Air Force inventory.

**Reason for Revised Delivery Forecast**— A two-digit alphanumeric code representing the reason delivery was not made according to the contract delivery schedule. It is the second and third positions of the Delay Reason Code.

**Revised Delivery Forecast (RDF)**— The best estimate of the contractor/CAO when the quantity of a line item scheduled under contract will be delivered to the free on board (FOB) point. Use of the RDF does not replace or revise the contract delivery schedule, which can be replaced only by a formal contract modification. It is also used to record an accelerated delivery schedule.

**Scheduled Production Lead time**— The time from the contract award to the first significant delivery scheduled on the contract. Significant quantity is identified as the schedule that meets 10% of the scheduled quantity.

**Solicitation Number**— The unique control number assigned to a given solicitation action.

**Source Document**— Any document from which data are extracted or which is used in preparing input to the system.

**Standard Unit Price**— DOD computed price that DOD charges its customers.

**Status Code**— A code entered in a file maintenance transaction which specifies the phase of contracting the affected records are in at the time of transaction input, e.g., A = PR; B = Solicitation; C = Contract.

**SUPP PIIN**— Supplemental Purchase Instrument Identification Number. A number appended to the basic PIIN which identifies either a contract modification or a call/order against the contract.

**Surveillance Criticality Designator (SCD)**— Identifies the degree of importance to the government of the supplies being purchased based on justification supplied by the requirements activity. The CD is determined during the contract preparation by the PCO according to criteria in FAR Part 42.1105.

**Transaction Code**— A one or two digit code, appearing on some J041 input transactions, which defines the format of the transaction and the file maintenance action desired.

**Unclosed Contract Status (UCS)**— Advice furnished by the CAO when a contract is not closed within 15 days after the end of the month following the month it was due to close (45 to 75 days). The CAO forwards an unclosed contract status report advising the PO of the reason(s) for delay and the new target date set for closing.

**Unliquidated Obligation**— The amount of money which is the difference between the amount obligated and the amount disbursed on the contract, as adjusted by any authorized discounts and/or variances.

## Attachment 2

**J041 & J018R OUTPUT PRODUCTS LIST**

**A2.1.** The J041 OPR is responsible for identifying Local Distribution and quantity to Functional Users for all J041 generated reports. See [Table A2.3](#) for guidance.

**Table A2.1. J041 & J018R Output Products List.**

<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
A-J041.-14A-Q2-820	Quarterly Inter-ALC Reconciliation	TSO	Q/2 WD/ IWD
A-J041.-26A-D2-820	Daily Non-Numeric Exception Report	List/U	D/D/D
A-J041.-3EA-D2-820	Daily PR/MIPR File Maintenance Action	List/U	D/D/D
J018R-3EG-Monthly	3EG Monthly Summary of Workdays	Database	M/EOM/ 1WD
J018R-3EJ-Weekly	3EJ Weekly Summary of Workdays	Database	WK/EOW
J018R-3EN-Monthly	3EN Monthly Process Time For Delinquent PR MIPRS	Database	M/EOM/1 WD
A-J041.-4DA-D2-820. Also available as J018R-4DA-Daily	Daily PR/MIPR Status, 4DA Part 1-Daily PR MIPR Status in FM, 4DA Part 2-Daily Non-PR Document Status in PK, 4DA Part 3-Daily PR MIPR Status in PK, 4DA Part 4-Daily PR MIPR Status Outgoing	List/U/ TSO/ Database	D/D/D
A-J041-4DB-W2-820	Weekly Pre-Award Master File	TSO	WK/EOW
A-J041.-4HX-D2-820	Daily List of Exceptions	TSO	D/D/D
A-J041.-4JA-D2-820	Daily PR/MIPR Error List	List/U	D/D/D
J018R-4JB-DAILY	4JB Daily PR MIPR Intransit Report	List/U/ Database	D/D/D
A-J041-4JC-D2-820	Daily Pre-Award Activity	List/U	D/D/D
A-J041.-4JD-D2-820.	Daily Contract Award and	List/U/	D/D/D

<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
Also available as J018R-4JD-Daily	CLIN Updates	Database	
J018R-4JE-Monthly	4JE Procurement Status by Buyer - Monthly, 4JE Procurement Status by Buyer - Weekly	List/U/ Database	M/EOM/I WD
J018R-4JF Part 1-Daily/J018R-4JF Part 2-Daily	Daily PR/MIPR Delinquency and Rework Lists Parts I, II, III, IV/4JF Daily PR MIPR Delinquent Rework	Database	M/EOM/I WD
A-.J041.-4JX-D2- 820	Daily PR/MIPR Errors	List/U	D/D/D
J018R-4JY1-Daily	4JY Daily PR MIPR Coordination Status Part 1	Database	D/D/D
J018R-4PA-Part I-Weekly/ J018R-4PA-Part 2-Weekly/ J018R-4PA-Part 3-Weekly	Weekly Procurement Workload Report (Parts 1, 2, and 3)/4PA Part 1 PR MIPRs Awaiting MS01 and MS02	Database	WK/ EOW/3 CD
J018R-4PB-Weekly	4PB Contract Completions	Database	WK/EOW/ 3 CD
J018R-4PC-Weekly	4PC Weekly Cont Compl in PR Seq, 4PC Weekly Cont Compl in PR Seq	Database	WK/EOW/ 3 CD
J018R-4PD-Weekly	4PD Part 1 Weekly Buy Compl Cycle Data, 4PD Part 2 Weekly Buy Compl Cycle Data, 4PD Part 3 Weekly Compl Cycle Data by Section	Database	WK/EOW/ 3 CD
J018R-4PE-Monthly	4PE Monthly PR MIPR Cancel and Deletions	Database	WK/EOW/ 3 CD
J018R-4PJ-Monthly	4PJ IM Monthly Status Report	Database	WK/ EOW/ 3 CD
A-J041-4PK-W2-M20	J041 Weekly Transaction Register	List/U /TSO	WK/EOW/ 3 CD
J018R-4TA-Monthly	4TA FM to PK In Transit Times	Database	M/EOM/ I WD

<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
J018R-4TB-Monthly	4TB Breakout of PR MIPR and Line Items Received in PK, 4TB Line Item Ratios for Contracts, 4TB Line Item Ratios for Solicitation	Database	M/EOM/ I WD
J018R-4TE-monthly	4TE Central Procurement Workload Report	Database	M/EOM/ I WD
J018R-4TF-Monthly	4TF Monthly Summary of PR MIPRS and Amends Completed	Database	M/EOM/ I WD
J018R-4TG-Monthly	4TG PR MIPRs Cancelled Awarded for Month	Database	M/EOM/ I WD
J018R-4TH-Monthly	4TH Five Year History PR MIPRs Cancelled Awarded	Database	M/EOM/ I WD
J018R-4TL-Monthly	4TL Monthly PR MIPR Cancellations or Deletions	Database	M/EOM/I WD
J018R-4TM-Monthly	4TM Monthly PR MIPR Workload Report	Database	M/EOM/I WD
J018R-4TP-Monthly	4TP Monthly PR Rework Status Report	Database	M/EOM/1 WD
J018R-4VA-Monthly	4VA Monthly Summary of Contracts Awarded	Database	M/EOM/1 WD
J018R-4VC-Monthly	4VC Procurement Action Summary	Database	M/EOM/1 WD
J018R-4VD-Monthly	4VD Monthly Milestone 11 Actions	Database	M/EOM/1 WD
A-J041.-5BA-D5-850	MILSCAP Month to Date Counts	TSO	D/D/D
A-J041.-5DA-D5-850	Daily Contract/ MIPR Item Transaction Register	List/U /TSO	D/D/D
A-J041.-5DB-W5-850	D035A Stock Number Exceptions	TSO	15th/Thurs After EOM
A-J041.-5DC-W5-850	Erroneous and Suspended PV2 Payment Notices	List/U /TSO	W/Thurs/I CD
A-J041.-5DD-D5-850	Erroneous and Suspended PK9/PKZ Completion	List/U /TSO	D/D/D

<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
	Notices		
A-J041.-5DE-D5-850	Erroneous and Suspended PJA Exceptions	List/U /TSO	D/D/D
A-J041.-5DF-D5-850	MILSCAP Process Error Listing	TSO	D/D/D
A-J041.-5DG-D5-850	MILSCAP Abstract Statistics by Recipient	TSO	D/D/D
J018R-5EA-Daily	5EA Final Shipment Notice	Database	D/D/D
J018R-5EB-Daily	5EB Contract Closeout Notices	Database	D/D/D
J018R-5ED-daily	5ED CAO Excess Funds Notification	Database	D/D/D
J018R-5EE-Daily	5EE Assets Shipped to Contractors	Database	D/D/D
J018R-5EG-Quarterly	5EG Dormant Contract Funds	Database	Semi-annual 1 Aug, 1 Feb
J018R-5EU-daily	5EU Physical Complete Contracts with ULOs	Database	D/D/D
A-J041-5FA-D5850 Also available as J018R-5FA-Daily	Due-In Assets Status Record by Stock Number Within MDC, 5FA Due-In Assets Status Record, 5FA Due-In Assets Status Record by MDC, 5FA Due-In Assets Status Record by NSN	List/U / TSO/ Database	D/D/D
A-J041.-5GA-D5-850 Also available as J018R-5GA-Daily	Post-Award Master, 5GA Report for All, 5GA Report for PDIC, 5GA Report for PIIN, 5GA Report for PIIN CLIN, 5GA Report for PIIN CLIN Current, 5GA Report for PIIN Current	List/U / TSO/ Database	D/D/D
A-J041.-5GB-D5-850	Erroneous and Suspended Transactions	List/U /TSO	D/D/D
A-J041.-5GC-D5-850	Non-suspended Transaction Exception	Database	D/D/D



<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
	Report If Transaction Code = MXA		
J018R-5JA-Weekly	5JA IM Receipt Coding Cross Reference List	Database	W/Thurs/D
J018R-5JC-Weekly	5JC Document Cross Reference List	Database	SM/15th/I WD Thurs After EOM/ 1WD
J018R-5JD-Weekly	5JD Stock Number Cross Reference List	Database	SM/15th/I WD Thurs After EOM
J018R-5J4-Weekly	5J4 Stock Number Line Item Cross Reference	Database	W/Thur/D
J018R-5KA-Monthly	5KA Shipment Receipt Discrepancy Report by MDC , 5KA Shipment Receipt Discrepancy Report by PDIC , 5KA Shipment Receipt Discrepancy Report by PIIN	Database	M/1st Fri After 1st Thurs of Month
A-J041.-5VJ-M5-850 RCS: MTC- PK(M)7502 Also available as J018R- 5VJ-Monthly	Production Delinquency Status Overall Summary, 5VJ Production Delinquency Contract Summary, 5VJ Production Delinquency Line Item Summary	List/U / TSO/ Database	M/1st Fri After 1st Thurs of Month
A-J041.-5VK-M5-850 Also available as J018R-5VK-Monthly	Hardware Line Item Delinquencies, 5VK Hardware Line Items Delinquencies	List/U / TSO/ Database	M/1st Fri After EOM/ I CD
J018R-5WA-Monthly	5WA Line Item Definitization Report, 5WA Line Item Definitization Report (All), 5WA Line Item Definitization Report by BSB, 5WA Line Item Definitization Report by CAO	Database	M/1st Fri After EOM/ I CD

<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
J018R-5WD-Monthly	5WD Shipping Document Status By Buying Office, 5WD Shipping Document Status By CAO	Database	M/1st Fri After EOM/ I CD
J018R-5WE-Monthly	5WE Closed Contracts	Database	M/1st Fri After EOM/ I CD
J018R-5WF-Monthly	5WF Contracts to Be Closed - By Buyer, 5WF Contracts to Be Closed - PIIN Sequence By Buyer	Database	M/1st Fri After EOM/ I CD
J018R-5WG-Monthly	5WG Active Contracts	Database	M/1st Fri After 1st Thurs of Month
J018R-5WH-Monthly	5WH Active Closed Outgoing Contracts	Database	M/1st Fri After 1st Thurs of Month
J018R-5WI-Monthly	5WI Active Maintenance Contracts	Database	M/1st Fri After 1st Thurs of Month
J018R-5WJ-Monthly	5WJ Twelve Month History of Closed Contracts	Database	M/1st Fri After 1st Thurs of Month
J018R-5YA-Monthly	5YA Contract Option Expirations	Database	M/1st Fri After 1st Thurs of Month
J018R-5YB-Quarterly	5YB Category I and II Requirements Data Report, 5YB Category I and II Requirements Data Report by MDC, 5YB Category I and II Requirements Data Report by NSN and Schedule Date, 5YB Post-Award Category I and II Requirements Data Report, 5YB Pre-Award Category I and II Requirements Data Report	Database	Q/Fri After EOQ/I CD
J018R-5YC-Quarterly	5YC Replacement Item Requirement Data Report	Database	Q/Fri After EOQ/I CD
J018R-5YH-Monthly	5YH Requisition Shipment Status Report	Database	M/Thurs After EOM/I CD

<b>File ID/PCN/RCS/DSN</b>	<b>Full Title</b>	<b>Media Class</b>	<b>Freq/As of Date/Due Date</b>
A-J041.-6CA-D6-860	Daily Update	List/U/ TSO	D/D/D
J018R-6CV-Monthly	6CV History Price Variance Report	List/U	M/EOM/ I WD
A-J041.6CJ-D6-860	Daily History Error Listing	TSO	D/D/D
A-J041.-6CK-D6-860 Also available as J018R-6CK-Daily	Daily Procurement History Record, Procurement History By PIIN	List/U / TSO/ Database	D/D/D
A-J041-6JA-D6-860	J041 Inter-ALC Transmittal Sections A and B	TSO	D/D/D
A-J041-71A-D7-870	Job Stream Statistics	TSO	D/D/D

**Table A2.2. List of J041 and J018R Product Descriptions.**

<b>File ID/PCN/RCS /DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
A-J041.-14A-Q2-820	Self-explanatory	To identify Post-Award discrepancies between ALC, PO, and IM records when not co-located at an ALC	Used by J041 OPR to reconcile Post-Award Records between ALCs. Normal J041 Post-Award transactions are used to update records.
A-J041.-26A-D2-820	Self-explanatory	Identifies numeric fields which have other than numeric data. Eliminate data which could cause system aborts.	By J041 PR/OCR to identify transactions which will not appear on any other report so corrective action can be taken.
A-J041.-3EA-D2-820	Self-explanatory	List of Daily Document or Line Item Information which has been submitted for establishing, correcting, canceling PR/MIPR data.	By Requirements, Contracting Activity and coordinating Contracting Activity to review line items established and all corrections posed to the master record. Used to determine action on PRs sent to Contracting Activity but not released by J041.
A-J041.-4DA-D2-820 Part 1  J018R-4DA1-Daily	Self-explanatory	To provide status of PR line items, still in Requirements Activity coordination	To determine status of PR/MIPR prior to submission to Contracting
A-J041.-4DA-D2-820 Part 2  J018R-4DA2-Daily	Self-explanatory	Report Non-PR document/line item status in the Contracting Activity	To determine status or take action on non-PR Documents
A-J041.-4DA-D2-820 Part 3  J018R-4DA3-Daily	Self-explanatory	Provide status of internal/incoming PR/MIPR documents and L/I in the Contracting Activity	Research/verify status of PRs in the Contracting Activity
A-J041.-4DA-D2-820 Part 4	Self-explanatory	Provide status of outgoing PR/MIPR	Research/verify status of outgoing PR/MIPR in

<b>File ID/PCN/RCS /DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
J018R-4DA4-Daily		documents and LI	Contracting Activity
A-J041.-4DA-D2-820 Part 5, 6 and 7	Self-explanatory	Summary Data for: Part V - PR Status Summary in the Contracting Activity; Part VI - Weekly ALC Outgoing Delinquencies  Part VII - Weekly Procuring Agency Outgoing PR/MIPR Delinquencies	Research, Follow-up and observe Workload of PR Documents/LI
A-J041.-4DB-W2-820		To portray actual status of PR, Solicitation, and contract master records.	By Requirements and Contracting Activities for management system surveillance
A-J041.-4HX-D2-820	Self-explanatory	List transactions that have been rejected by the J041 System in the past seven processing cycles.	Transactions can be corrected using the on line process and returned to the J041 system for processing.
A-J041.-4JA-D2-M20	Self-explanatory except, "DIS Disposition" - Review, Returned, or Rejected will be displayed for transactions in error.	Provide a listing of erroneous PR/MIPR file maintenance actions. Up to 3 errors will be identified per action.	By Requirements Activity and Coordinated Contracting Activity to ensure timely correction of previous day's input. By Coordinated Contracting Activity and Contracting Activity to determine status of PRs sent to Contracting Activity not yet released by Requirements Activity.
A-J041.-4JB-D2-M20 J018R-4JB-DAILY	PROC Activity (Procuring Activity) - Shown for outgoing PR/MIPRs only.  DAYS DLNQ	Listing of all documents for which milestone 00, 30, or 40, data have not been submitted	By Requirements Activity and Coordinated Contracting Activity to monitor and control delinquencies

<b>File ID/PCN/RCS /DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
	INTRANSIT (Days delinquent Intransit) - number of workdays over 4. An asterisk after amendment number indicated as amendment by itself.		
A-J041-4JC-D2-820 Part 1 (Updates)		To present a transaction image of all valid manual input prior to contract award	By data entry personnel for document control
A-J041-4JC-D2-820 Part 2 (Errors)		To provide a list of erroneous Pre-Award file maintenance actions	Will be used by branch indicated on report for system surveillance and document and line items control. Up to 3 errors will be identified per action. Errors will be underscored with asterisks on the data column indicator below the transaction.
A-J041.4JD-D2-820 Part 1	Self-explanatory	Listing of all valid and erroneous actions submitted at contract award time. Transactions with erroneous or missing information will have asterisks under the data column in error.	By data entry personnel and Coordinated Contracting Activity to research erroneous data.
A-J041.4JD-D2-820 Part 2 J018R-4JD-Daily	CAO - Contract Administration Office GFM - Government Furnished Materiel U/P - Unit of Purchase O/U RUN -	Listing of the entire contract data submitted. This listing is generated on input of any abstract transaction (11, 1B, 1BA, CB, CC, and CD) or correction (CX) changing cycle.	By Data entry personnel and Coordinated Contracting Activity for document control and error correction. Missing CLIN information and milestone 11 data will have asterisks printed in place of the missing fields. <b>EXCEPTION REASON -</b>

<b>File ID/PCN/RCS /DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
	Over/Under Run (Pos/Neg) (Qty Variance on Item)		Asterisks will be printed when contract is delinquent and exception reason has not been entered.
A-J041.-4JE-D2-M20 J018R-4JE-Monthly J018R-4JE-Weekly	See <b>Table 2.3</b>	Reflects status of all active internal and incoming procurements to buyer level.	By the buyer to manage individual actions
J018R-4JF Part 1-Daily	See <b>Table 2.4</b>	List of delinquent or potentially delinquent PR/MIPRs. The location of each delinquency is identified and the coordination data which have not been submitted are indicated. PR/MIPRs which will be delinquent next cycle are also identified.	Used by the Requirements Activity to identify PR/MIPRs which are delinquent or potentially delinquent and to control delinquencies. By the Contracting Activity to determine status of PRs sent to the contracting activity but not released by J041.

<b>File ID/PCN/RCS/ DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
J018R-4JF Part 2-Daily	Self-explanatory	Separate listing for each IM or SMS division of all delinquent or potentially delinquent PR/MIPRs within that division plus PR/MIPRs in rework.	Used by the coordinating activities to identify and expedite delinquent or potentially delinquent PR/MIPRs
A-J041.-4PA-	PMD RVW - For	Detail listing of all	Management of workload

<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
W2-820 J018R-4PA- Part 1-Weekly	local use	internal, incoming PR/MIPRs currently active in the contracting activity, Pre-Award Phase, not yet in solicitation, including amendments only if tied into a PR. This report excludes amendments and PRs in rework.	distribution and status of work in progress.
A-J041.-4PA- W2-820 Part 2 J018R-4PA- Part 2-Weekly	TYP PR - V indicates advanced or planning PR/MIPR (Maintenance or Services - Spares); W indicates planning or advanced PR (Maintenance or Services - repair/overhaul), otherwise field will be blank.	Detailed listing of all internal, incoming PR/MIPRs on solicitation and/or contract which are due for contract award in the next 30 days or are cycle delinquent. This report includes definization schedules and non-PR documents.	Management of workload distribution and status of work in progress.
A-J041.-4PA- W2-820 J018R-4PA- Part 3-Weekly	Self-explanatory	Section summary of all internal, incoming PR/MIPRs and Non-PRs currently on hand in the PM Pre-Award phase, received in Contracting Activity this week, completed in Contracting Activity this week by contract award, canceled or returned to FM this week, includes amendments only if ties into a PR. This report excludes BX amendments and PRs	Management of workload distribution and status of work in progress.



<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
		in rework.	
J018R-4PB-Weekly	Self-explanatory	Provides weekly summary of delinquencies and completions.	Management and system surveillance
J018R-4PC-Weekly	PRI – Priority CYC – Cycle	Report displays individual contractual actions completed against specific PRs, elapsed time for that particular action, cycle delinquency if age is in excess of cycle. Report also displays percent of urgent vs routine PRs. Report summaries buy cycle delinquencies and buy cycle completions. PR number will be displayed anytime a PR line item or partial line item is awarded during report period. Contract number is provided only as a reference for the PR line item displayed. Amendment number, if shown, is latest amendment impacting line item	Management and system surveillance
J018R-4PD-Weekly	CYC - Cycle Code, STD - Standard days in cycle, ACTS - Number of actions per cycle, AVE - Average number of days per cycle, WT AVE STD - Weighted Average	This product provides a monthly report by averages and weighted averages on actions taken in each cycle and to provide management with a more concise picture and contracting performance.	Used by Contracting for management purposes.  CRITERIA FOR REPORT TOTALS: ACTS - Actions count for cycle. AVE - Total accumulated days per cycle* divided by

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
	Standard, WT AVE ACT - Weighted Average Actual, WT ACT - Weighted Actual, % of SEC ACT - Percentage of Section (Branch or ALC) Actions		<p>total actions for the cycle.</p> <p>WT AVE STD - The percent of Section (Branch or ALC) Actions times standard days for each cycle.</p> <p>WT AVE ACT - The percent of Section (Branch or ALC) Actions times average days for each cycle.</p> <p>WT ACT - The WT AVE ACT minus WT AVE STD negative (-) shows performance within the standard, positive (+) shows performance exceeded the standard</p> <p>% OF SEC (BR or ALC) ACT - Total Actions for each cycle divided by total actions for the SECTION (BRANCH or ALC)</p> <p>* Total accumulated days per cycle is an internal count, which is document age.</p>
J018R-4PD-Monthly	CYC - Cycle Code, STD - Standard days in cycle, ACTS - Number of actions per cycle, AVE - Average number of days per cycle, WT AVE STD - Weighted Average Standard, WT AVE ACT - Weighted Average Actual, WT ACT - Weighted Actual, % of SEC ACT - Percentage of Section (Branch or	This product provides a monthly report by averages and weighted averages on actions taken in each cycle and to provide management with a more concise picture and contracting performance.	<p>Used by Contracting for management purposes</p> <p><b>CRITERIA FOR REPORT TOTALS -</b></p> <p>AVE - Total accumulated days per cycle* divided by total actions for the cycle.</p> <p>WT AVE STD - The percent of Section (Branch or ALC) Actions times standard days for each cycle.</p> <p>WT AVE ACT - The percent of Section (Branch or ALC) Actions times average days</p>

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
	ALC) Actions		<p>for each cycle.</p> <p>WT ACT - The WT AVE ACT minus WT AVE STD negative (-) shows performance within the standard, positive (+) shows performance exceeded the standard</p> <p>% OF SEC (BR or ALC) ACT - Total Actions for each cycle divided by total actions for the SECTION (BRANCH or ALC)</p> <p>* Total accumulated days per cycle is an internal count, which is document age.</p>
J018R-4PE-Monthly	Self-explanatory	Report cancelation and deletion on a weekly basis sorted by Branch/Section and including Branch/Section/Buyer.	By ALC Management to determine volume of cancelations and reasons for these actions
A-J041.-4PK-W2-820	Self-explanatory	Report all transactions in the Pre-Award phase. Information is retained on the report for six months before it is purged.	Research coding errors
J018R-4TA-Monthly	Self-explanatory	To provide a summary of the number of days that lapse between Requirements Activity (R) release and Contracting Activity pick up (MS00), including days in rework.	By Contracting Activity for planning and improvement purpose
J018R-4TB-Monthly (4TB PR MIPR		To provide a breakout of PR/MIPRs and line items received in	Used by Contracting Activity to determine branch workloads and the number and

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
Received in PK)		Contracting Activity	type of line items processed by each
J018R-4TB-Monthly (4TB Line Item Ratios for Solicitation)		To provide a line item's ratio for solicitation and contracts	Used by Contracting Activity to determine branch workloads and the number and type of line items processed by each
J018R-4TB-Monthly (4TB Line Item Ratios for Contracts)		Provide summary of Minority Business Enterprise (MBE) procurement actions and ratio of MBE awards to total awards	Management surveillance of MBE program
J018R-4TE-Monthly (Part A)	<p>Internal (B) - Local ALC generation and central procurement.</p> <p>Incoming (C) - PR/ MIPRs incoming for central procurement from other AF or DOD activities.</p> <p>Total (D) = B + C</p> <p>Outgoing PR (E) - Locally generated PRs sent to another ALC buying office</p> <p>Outgoing MIPR (F) - Locally generated MIPR for non-AF procurement.</p> <p>Line A = B should always = parent total (1, 2, 3, 4)</p> <p>Line 1.A + 2.A - 3.A = 4.A</p> <p>Line 1.b + 2.B - 3.B = 4.B</p>	To provide procurement directorate summaries consisting of PR/MIPR Activity for this month	By Requirements Activity and Contracting Activity for workload analysis to determine workload volume by incoming and outgoing documents, number of PRs completed, type of contract returned or canceled.

File ID/PCN/RCS/ DSN	Explanation of Headings	Purpose	Use
	Line 2.C + 2.D = 2 Line 2.E, 2.F, 2.G are included in totals of 2 Line 4.A + 4.B = 4		
J018R-4TE-Monthly (Part B)	Type of action (Col A) explanation: This is determined by the size/type action and type instrument codes associated with the contractual action at time of award. Line 1 - Basic Contracts Issued (Type instrument codes 4,5,8,A,B,J,K,L,Y,Z); Line 2 - Modifications (Size/Type Codes 3,5,7,8,4,6 and Type instrument code D,E,F,G,M,Q,R,S,T, U,V,W,X); Line 3 - Purchase Orders Issued (Type instrument code 1); Line 4 - ID Delivery Contract Orders (Type instrument code 6, 7); Line 5 - Priced BOA Orders (Type instrument code C); Line 6 - Unpriced BOA (Type instrument code N); Line 7 - Unpriced Purchase Orders (Type	To provide contracting summaries on contractual documents obligating/deobligating dollars by type of actions.	By Contracting Activity for workload analysis

<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
	instrument code H); Line 8 - BPA Calls (Type instrument code 9); Line 9 - Task Orders (Type instrument code 2); Line 10 – Mods to Provisioning Orders (Type instrument code P)		
J018R-4TE-Monthly (Part C)	Self-explanatory	To provide procurement directorate summaries consisting of: Part C Active and completed small purchase documents	By Contracting Activity for workload analysis of small purchased for documents in process and document completion for this month.
J018R-4TE-Monthly (Part D)	Self-explanatory	To provide procurement directorate summaries consisting of: Part D - Document returned to Requirements Activity by reason.	For display and counts of reasons PRs were returned to rework.
J018R-4TG-Monthly	Self-explanatory	This product provides a list of all PR/MIPRs that have been totally awarded on contract or canceled since the last report. There are 3 parts to this report. Part 1 lists internal, Part 2 lists outgoing, and Part 3 lists incoming.	By Requirements Activity, for the purpose of retiring the PR/MIPR file.
J018R-4TH-Monthly	Self-explanatory	To provide a 12 month history of all PR/MIPRs awarded or canceled.	For research purposes
J018R-4VA-	CODE - will be 1-6	To provide a listing in	Contracting Activity will use

<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
Monthly	positions depending on type procurement action.	detail and summary format of information on procurement actions which have resulted in contract awards during the processing month	this for system and management surveillance
A-J041.-4VC-M2-820  J018R-4VC-Monthly	Self-explanatory	To provide an overall document summary. Contains total of contracts completed during the month, number of contracts completed that were cycle delinquent and the number of PRs delinquencies by days delinquent.  USE - Contracting Activity management surveillance and by AFMC for system surveillance and comparative effectiveness analysis.	Contracting Activity management surveillance and by AFMC for system surveillance and comparative effectiveness analysis.
A-J041.-4VD-M2-820  J018R-4VD-Monthly	Self-explanatory	To provide a list of all contract awarded this month and a summary of exception reactions for delinquencies. Only documents which are abstract will be reported.	By buying activities for management and system surveillance and comparison studies by AFMC.
A-J041.-5BA-D5-850		Identify MILSCAP transactions from E source	Research matched and unmatched.
A-J041.-5DA-D5-M50	SOURCE: PKXD-1 - Pre-Award PKXD-2 – Post-	This register includes all contracts and MIPR Category I file maintenance transactions that are	Register will be used by data entry personnel for file maintenance audit trail, and for informational purposes.

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
	Award OO - OO-ALC OC - OC-ALC WR - WR-ALC MACH - System Generated Interface Systems input shows the DSD code of the interface ADP system.	successfully processed in each Post-Award daily processing cycle (not cumulative). Stock List Change Transactions (with old and new stock numbers) that matched are identified and the PIIN/CLIN is shown.	
A-J041.-5DC-W5-850	FIC - Format Identifier Code DT/EST - Date Established EXC - Error Message Code	To track PV2 errors when updating the Expended dollar and Unliquidated Obligated dollar amounts before closeout.	Closeout personnel to review and correct errors on the PV2 transactions.
A-J041.-5DD-D5-850	FIC - Format Identifier Code SOURCE - Identifies source of transaction (B- Post-Award input, E- (CAO inputs a PKX which J041 converts to a PKZ) DT/EST - Identified date the transaction was suspended. An asterisk preceding DT/EST indicates data was established during the last J041 cycle. EXC - Error Message Code	Provides a list of PK9, PKZ, EK9, EKZ transaction that did not pass established edits, which include erroneous data elements and/or Master File status precluding closing action.	This listing is used by Contract Closeout Personnel to identify erroneous or suspended PK9/PKZ input transaction and the reason they did not process successfully. Action must then be taken to correct the error conditions(s) in the PK9/EKZ or against Master Funds or line item records.



<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
A-J041.-5DE-D5-850	<p>FIC - Format Identifier Code</p> <p>Data displayed from columns 1 thru 79 are the same on the PJA transactions</p> <p>SOURCE - Source of PJA input (B-Post-Award, E-CAO)</p> <p>EXC - Error message code</p>	Provides a list of erroneous input that failed to pass computer edits in Post-Award	This product will be used by data entry personnel to correct the related erroneous input PJA transactions and resubmit.
J018R-5EA-Daily	<p>CCTG – Closing Condition Time Group (A, B, C, or D)</p> <p>CCCG – Closing Condition Group (1 or 3)</p> <p>Dt Ship - Date of last shipment.</p>	This stuffer is generated when the total ordered quantity has been shipped.	Use this stuffer for certification and/or information concerning closing documentation
J018R-5EB-Daily (Closeout Notice)	<p>SC - Source Code</p> <p>DATE PHYS COMPLETED - Date Physically completed</p> <p>DATE CONT COMPLETED - Date Contract Completed ("EXT" will appear next to Date Contract Completed)</p>	This stuffer is generated for each PK9 format (Manually input - B-Source, System generated. U-Source, or received from CAO - E-Source, via Defense Switched Network.	Use this stuffer for certification and/or information concerning closing documentation
J018R-5EB-Daily (Extension Notice)	DLY/BUY is delay closing codes on extension notice.	This stuffer is generated for each PK9, PKZ format successfully processed in the system.	Contract Closeout Personnel will use this stuffer to identify contract for which an extended close out date has been entered in the J041

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
			system.
J018R-5ED-Daily	Self-explanatory	To identify contracts for which all actions have been completed and CAO indicated excess funds. Contract Closeout personnel will ensure that all Purchasing Office actions are completed.	Use this stuffer for certification and/or information concerning closing documentation.
J018R-5EG-Quarterly	RFDCCF – Reason for delay in closing the contract. System generated textual message when RFDCCF has been entered into the system.	To identify contracts that have had a shipment in the last 90 days and no payments have been made.	Contract Closeout Personnel will use this report to process a PKZ into J041. Dormant funds reports will be generated if the contract is past due to be closed and reason for delayed closing has not been entered into the system. This product is reported from J018R at the PO ALC.
A-J041.-5GA-D5-850	See <b>Table 2.5</b> thru <b>Table 2.13</b>	Provide the contracting activity total visibility of Contract/CAT I MIPR Data Status in the Post-Award Masters.	<p>The report is presented in Tiers of Data Representative of the Source Document and Master files.</p> <p>a. ADM data is that reference data at contract level. The key reference data is "ISSUED BY." Two lines are required to display all administrative data.</p> <p>b. FND data is a display of an abbreviated accounting classification in relation to the Accounting Classification Reference Number (ACRN). The FND records are listed in sequence by ACRN.</p> <p>c. LI data is the basic line item level data shown on the source</p>

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
			<p>document. Additional data is summed at LI level, such as Shipment Receipt Quantities. Two lines are required to display the total LI level data breakdown under LI as follows:</p> <p>(1) PRR data present the related PR/MIPR Document/LI and quantity which provided the Contract LI purchases.</p> <p>(2) DST data for each ship to address with related quantities.</p> <p>(3) SHP data for each ship to/shipment number with related shipment and receipt quantities.</p> <p>(4) SCH data present the schedule date and quantity for each delivery schedule against the LI.</p>
J018R-5GA-Daily	(MAJOR TO MINOR) - Document	Provide the contracting activity total visibility of Contract/CAT I MIPR Data Status in the Post-Award Masters.	<p>The report is presented in Tiers of Data Representative of the Source Document and Master files.</p> <p>a. Contract data is that reference data at contract level.</p> <p>b. ACRN data is a display of an abbreviated accounting classification in relation to the Accounting Classification Reference Number (ACRN).</p> <p>c. CLIN data is the basic line item level data shown on the source document. Additional data is summed at LI level,</p>

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
			<p>such as Shipment Receipt Quantities. Two lines are required to display the total LI level data.</p> <p>d. PR data present the related PR/MIPR Document/LI and quantity which provided the Contract LI purchases.</p> <p>e. DEST data for each ship to address with related quantities.</p> <p>f. SCHED data present the schedule date and quantity for each delivery schedule against the LI.</p> <p>g. SHIP data for each ship to/shipment number with related shipment and receipt quantities.</p> <p>h. WAWF data for each ship to/shipment number with related shipment quantities.</p>
J018R-5J4-Weekly	<p>MDC - Manager Designator Code</p> <p>CAO - Contract Administrative Office Code</p> <p>ADP Pt - Payment Office</p> <p>KOC - Kind of Contract</p> <p>TLI - Type Line Item. Remaining headings are self-explanatory</p>	<p>Provides a ready reference Requirements Activity, Contracting Activity, Coordinated Contracting Activity when the only available information is the urgency for status of a specific stock number.</p>	<p>This product will be used by Requirements Activity, Contracting Activity, and Coordinated Contracting Activity as follows:</p> <p>Item 1: Review product upon request by ALC organizations, CAO offices, buying activities, etc., to determine the range of present contractual coverage for the item NSN.</p> <p>Item 2: Once the contract number (PIIN) or Military Interdepartmental Purchase Request (MIPR) Number and Miscellaneous Documents,</p>

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
			Category is identified, refer to the Post-Award (5GA Report) to determine detailed status of the stock number. This product will be used by data entry personnel for the screening of data input and aid in the resolution of data exceptions and identify status of stock numbered items.
J018R-5KA-Monthly	MDC - Manger Designator REC # - Receipt Serial Number Others are self-explanatory	This report is generated monthly, if a shipment has been recorded in J041 but not the corresponding receipt or if the corresponding shipment/receipt quantities are different and the contract CLIN record is still open.  NOTE: The presence of a Receipt Serial Number (RSN) with a zero quantity received indicates a receipt (PRN) has previously been posted and then reversed out by a receipt reversal (PWN). The presence of a receipt quantity and a zero shipped quantity and the date time last updated earlier then the CLIN date time last updated indicates that a shipment (PJJ) has previously been posted and then reversed out by a shipment reversal (PWJ).	This report is used by Contracting Activity at the IM ALC for follow-up and to correct differences between shipment and receipt.

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
A-J041.-5VJ-M5-850  J018R-5VJ-Monthly	See <b>Table 2.14</b>	Provides a total ALC summary of active contracts or PR/MIPR line items comparing delinquencies vs non delinquencies.	This product will be used as follows:  1. Contracting Activity will analyze product to determine effectiveness of ALC Mission Support requirements.  2. Contracting Activity will analyze to determine if increased effort is required to decrease percentage of delinquencies.  3. Analyze, chart trends, and provide current statistics to the contracting activity.
A-J041.-5VK-M5-M50  J018R-5VK-Monthly	Self-explanatory	1. Provide visibility of all delinquent line items.  2. Provide immediate assessment of overall delinquency status. 3. Allow a historical back-up when dealing with specific contract delinquency or a particular contractor relative to delinquencies in general.	For production technician to provide immediate visibility of delinquent contracts requiring attention
J018R-5WA-Monthly	Self-explanatory	Gives the Buyer/Administrative Personnel a 30 day advance notice of those line item schedules and prices that will be delinquent if not definitized. Date to Be Definitized will be Blue on the screen.	This report supports the requirements for definitizing all schedule(s) and price(s) on contract line items within 180 days after issuance. This report alerts Buyer/Administrative Personnel on the 150th day with a 30 day advance notice of those line items requiring definitization action. Also,

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
		<p>SUMMARY - is in two parts:</p> <p>(1) Definitization Delinquent by Price only, broken down by number of days.</p> <p>(2) Total Definitization Delinquent by Both Schedule and Price, broken down by number of days.</p>	<p>included are those items which are delinquent in definitization.</p>
A-J041.-5WD-M6-850	Self-explanatory	<p>Provides statistics on shipment history processed this month only (for active line items) showing the number of days lapsed between shipment date and date transaction posted to the J041 master file. Alerts management to the degree of delivery schedule delinquencies created by:</p> <p>(1) Late receipt of shipment notice in Contracting Activity (contractor mailing problem) or,</p> <p>(2) Delay in processing shipment notice by the Contracting Activity or Coordinated Contracting Activity.</p>	<p>The listing is designed for use by Contracting Activity or Coordinated Contracting Activity to determine paperwork: created status delinquencies in the Central Procurement contract and Coordinated Contracting Activity areas. The following corrective actions should be taken:</p> <p>Item 1: Review the number of transactions falling in the category of lapsed days 8, 8 days and over, and compare with those in the 1 to 7 category. The majority of transactions should fall within the 1 to 7 day period. If a significant volume falls in the 8 days and over category, action must be taken to determine if the Contracting Activity is creating the problem because of backlog in coding. If the problem is not caused by any delays in the Contracting Activity, initiate action taken with the CAO and Buying Activity to correct</p>

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
			<p>the contractors shipment notice distribution problem.</p> <p>Item 2: A high volume of transactions falling into the 8 to 15 day lapse time column indicates the line item status delinquencies are generally not caused by paperwork delays.</p>
J018R-5WE-Monthly	<p>CT - Contract Closing Time Group</p> <p>CC – Closing Condition</p> <p>Day DLD – Number of days over the to be closed date</p> <p>DC - Reason for Delayed Closing of Contract (2)</p> <p>KOC - Kind of Contract</p> <p>TC - Type of Contract</p> <p>SRC – Source Code</p>	Lists all contracts closed per J041 records, during the reporting period.	For use in closing contract files
J018R-5WF-Monthly	<p>TC - Type of contract</p> <p>KOC - Kind of contract</p> <p>CT - Contract closing time group</p> <p>CC - Contract closing condition group</p> <p>DC - Reason for delayed</p> <p>DF - Dormant fund</p>	Lists all contracts which have been physically completed but have not been closed.	Monitored by Contract Closeout Personnel of these contracts to ensure timely closure. If any contract is to close by the date scheduled to be closed plus 45 days, an extended completion date should be obtained from the CAO or PCO. In such case, a delayed closing reason should be obtained or updated. When closing is delayed for an excessively long period, assistance should be obtained from the PCO or a level



<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
	code  TOTAL NUMBER OF DOCUMENTS NOT CODED W/DELAY CODES - Count includes only those documents delayed in closing and have no delay reason coded.		higher than Contract Closeout Personnel to expedite the closing.
J018R-5WG-Monthly	KOC - Kind of Contract TC - Type of Contract BSB - Buyer Code CAGE - Contractor Code	Provide a reference list of all active and to be closed contracts issued by the local ALC. Active contracts are those that have not received a closing statement (PK9) while to be closed contracts are those which have been physically completed and are awaiting administrative closing.	Contract Closeout Personnel will use the list as a reference to determine contract and fund status.
J018R-5WH-Monthly	KOC - Kind of Contract TC - Type Contract	Provide a reference list of all active CAT II (outgoing) MIPRs issued by the local ALC. Active MIPRs are those that have not received a closing statement.	Obtain information regarding CAT II MIPR closing status.
J018R-5WI-Monthly	KOC - Kind of Contract TC - Type of Contract BSB - Buyer Code CAGE - Contractor	Provide a reference list of all active and to be closed maintenance contracts issued by the local ALC. Active maintenance contracts are those that have not received a closing	Contract Closeout Personnel will use the list as a reference to determine contract and fund status.

<b>File ID/PCN/RCS/DSN</b>	<b>Explanation of Headings</b>	<b>Purpose</b>	<b>Use</b>
	Code	statement (PK9).	
J018R-5WJ-Monthly	KOC - Kind of Contract TC - Type Contract SRC – Source Code of PK9	Lists all contracts closed per J041 records, during the reporting period.	Contract Closeout Personnel will use to assist in closing contract files.
J018R-5YA-Monthly		A listing of three or five year multi-year and other contract option dates. Options reported are all options within J041.	Utilized by management to control and insure timely exercise of contract options. Product eliminates need for manual review and record keeping of contract option data.
J018R-5YB-Quarterly		To provide a listing of contract Due-Ins for D041 items (ERRC of C, T, L, N, and P)	The Requirements Function will verify contract Due-Ins against D041 computation.
J018R-5YC-Quarterly		To provide a list of contract Due-Ins for D039 items (ERRC of S and U)	The Requirement Function will verify Contract Due-Ins against D039 computation.
J018R-5YH-Monthly		This product lists requisition documents in the J041 system. Included are all applicable line item data for each contract. Multiple shipments to each destination, for an individual requisition number, will be printed following the basic line item data. Information will be in the form of shipment number, date shipped, and quantity shipped. Contract line items that are shipped	Used by Requirements Activity to track the shipment status of active requisitions.

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
		complete since the previous report will be shown then deleted on subsequent month's report.	
A-J041.-6CA-D6-860		Provide coding function with record of successful history transactions processed for each processing cycle.	Used to answer system questions regarding procurement history status, what caused an update, and when.
A-J041.-6CJ-D6-860	Error Field - Up to three errors will be identified per action. Errors will be underscored with asterisks in the column below the transaction.	List of erroneous History Maintenance actions and Manufacturer file (BZM63A) errors.	By data entry personnel, Coordinated Contracting Activity to insure timely correction of previous day's input.
A-J041.-6CK-D6-860	<p>STD PRICE - Standard Catalog Price</p> <p>UI - Standard Catalog Unit of Issue</p> <p>BSB - Branch/Section/Buyer</p> <p>TYPE CONT - Type Contract (Type Pricing Arrangement)</p> <p>ADM L/T - Number of days from PR initiation to Date of Award</p> <p>SCH PLT - Number of Days from Award Date to first</p>	To provide buyers or anyone with a need to know, a fast easy means to review previous contracting information relative to a particular NSN.	Used by both the Contracting Activity and Requirements Activity as a reference of previous purchases for a particular NSN and to show any PR/MIPR currently outstanding for the same NSN.

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
	<p>scheduled delivery date</p> <p>ACT PLT - Number days from Award Date to first actual delivery date</p> <p>OFR REC - Offers Received</p> <p>TI - Termination Indicator</p> <p>Other Requirements - Identifies current PR in process.</p>		
d_report_nsn_proc_hist	<p>STD \$ - Standard Catalog Price</p> <p>UI - Standard Catalog Unit of Issue</p> <p>Buyer - Branch/Section/Buyer</p> <p>TYPE CON - Type Contract (Type Pricing Arrangement)</p> <p>ADM L/T - Number of days from PR initiation to Date of Award</p> <p>SCH PLT - Number of Days from Award Date to first scheduled delivery date</p> <p>ACT PLT - Number days from Award Date to first actual delivery date</p>	To provide buyers or anyone with a need to know, a fast easy means to review previous contracting information relative to a particular NSN.	Used by both the Contracting Activity and Requirements Activity as a reference of previous purchases for a particular NSN and to show any PR/MIPR currently outstanding for the same NSN.

File ID/PCN/RCS/DSN	Explanation of Headings	Purpose	Use
	# OFR REC - Offers Received  TERM - Termination Indicator		

**Table A2.3. 4JE Explanation of Headings.**

Heading	Explanation
FCST CONTR COMPL	Projected forecast Contract completion date based on the utilization of all days in remaining milestones, plus days delinquent. An asterisk preceding this data indicated a forecast override date.
DATE M/S ACTN	Date last milestone or milestone correction transaction processed against the document within the J041 system. For documents in rework from Contracting Activity, this date is "date of return" to the requirements activity.
DYS DLQ CYC	Number of days by which FCST CONTR COMPL exceeds DATE DUE OUT. For documents in rework from Contracting Activity, this and preceding column will read "REWORK."
RVW	Used for PDIC (Product Directorate Identification Code)
TYP L/I	PR/MIPR - Type line item.

**Table A2.4. 4JF Part 1 Explanation of Headings.**

Heading	Explanation
DOC IS DELNQ/IN REWORK	Document is delinquent or in rework.
PRI	Priority of PR/MIPR
SIGNATURE	Document is held up in signature cycle. Beginning with the submission of the A transaction, the number of workdays a document is in signature cycle (for ALC originated PR/MIPRs), or screening cycle (for incoming PR/MIPRs), is counted until the A-1 data is submitted.
REPRODUCTION	Document is held up in reproduction process between submission of A-1 transaction and the B transaction.
MPR RELEASE	The requirements Activity is delinquent in releasing the coordination copies to the applicable activities.
COORDINATION	All applicable activities that must coordinate on the PR/MIPR have not yet done so (D-M data). The time standard for obtaining all coordination is 5 days.
MPR TO PROC	The PR/MIPR Support office has not released the document to procurement, resulting in a delinquency. The PR/MIPR Support office has 1 workday after all coordination cards have entered the system to submit the R data.
ONE DAY	The PR/MIPR will be delinquent in one day, in cycle. Twenty-five workdays are allotted for the processing of a PR/MIPR from initiation to release to procurement. This message appears when 10 workdays have elapsed to notify PR/MIPR Support office of a potential delinquency.
IN D/MM	Document is delinquent in cycle in the requirements activity. The time standard for the cycle in D/MM is 25 workdays.
D/MM REWORK	Document is in rework in the requirements activity.
XTERNL DELAY	Document has become delinquent as a result of being sent to another Activity for coordination.
R OUT OF SEQ	R data is out of sequence.

**Table A2.5. 5GA Record Layout ADM - ADMINISTRATIVE DATA RECORD 1<sup>st</sup> Line.**

ID	Header	Column
a.	ADM	1-3
b.	BLANK	4-5
c.	PIIN	6-18
d.	BLANK	19
e.	CALL/ORDER	20-23
f.	BLANK	24-37
g.	DISTRIBUTION DATE	38-41
h.	BUYERS CODE	43-45
i.	BLANK	46
j.	ISSUED BY	47-52
k.	ADMINISTERED BY	53-58
l.	CONTRACTOR IDENTITY	59-64
m.	BLANK	65
n.	CONTRACTOR FACILITY	66-71
o.	TYPE INSTRUMENT	72
p.	KIND OF CONTRACT	73
q.	TYPE CONTRACT	74
r.	BLANK	75
s.	KIND OF CONTRACT SUPP	76
t.	CPARS	77
u.	PK9 SOURCE	78
v.	PHYSICAL COMPLETE IND	79
w.	CRITI DESIGNATOR	80
x.	DATE PHY COMPLETED	81-85

**Table A2.6. 5GA Record Layout ADM - ADMINISTRATIVE DATA RECORD 2nd Line.**

a.	BLANK	1-13
b.	ALC No. 1 (When Applicable)	
(1)	"F"	14
(2)	EXPENDITURES	15-24
(3)	ULO AMOUNT	25-34
(a)	CREDIT IND (When Applicable)	34
(4)	FINAL INDICATOR	35
c.	ALC No. 2 (When Applicable)	
(1)	"C"	36
(2)	EXPENDITURES	37-46
(3)	ULO AMOUNT	47-56
(a)	CREDIT IND (When Applicable)	56
(4)	FINAL INDICATOR	57
d.	ALC No. 3 (When Applicable)	
(1)	"H"	58
(2)	EXPENDITURES	59-68
(3)	ULO AMOUNT	69-78
(a)	CREDIT IND (When Applicable)	78
(4)	FINAL INDICATOR	79
e.	ALC No. 4 (When Applicable)	
(1)	"L"	80
(2)	EXPENDITURES	81-90
(3)	ULO AMOUNT	91-100
(a)	CREDIT IND (When Applicable)	100
(4)	FINAL INDICATOR	101
f.	ALC No. 4 (When Applicable)	
(1)	"P"	102
(2)	EXPENDITURES	103-112
(3)	ULO AMOUNT	113-122
(a)	CREDIT IND (When Applicable)	122



(4)	FINAL INDICATOR	123
g.	RFDCCF No. 1	124
h.	RMDCCF No. 2	125
i.	PDIC	126
j.	DATE ESTABLISHED	127-131
k.	ACTION INDICATOR	132

**Table A2.7. 5GA Record Layout FND FUNDS DATA RECORD.**

a.	FND	1-3
b.	BLANK	4-6
c.	ACRN	7-8
d.	BLANK	9-14
e.	FUND CODE	15-16
f.	BLANK	17
g.	PROGRAM YEAR	18
h.	BLANK	19
i.	OPERATING AGENCY CODE (OAC)	20-21
j.	BLANK	22
k.	ALLOTMENT SERIAL NUMBER (ASN)	23-24
l.	BLANK	25
m.	BUDGET PROGRAM ACTIVITY CODE (BPAC)	26-31
n.	BLANK	32
o.	MATERIEL PROGRAM CODE (MPC)	33-38
p.	BLANK	39
q.	DATE ESTABLISHED	40-44
r.	BLANK	45-131
s.	SOURCE	132

**Table A2.8. 5GA Record Layout LI - LINE ITEM RECORD.**

a.	LI	1-2
b.	BLANK	3-6
c.	CLIN/ELIN, Sub Line	7-12
d.	BLANK	13-14
e.	STOCK CONTROL DATA	
(1)	STOCK NUMBER	15-29
(2)	SOURCE OF SUPPLY	30-32
(3)	BUDGET CODE	33
(4)	ERRC	34
(5)	CATALOG MGMT DATA CHANGED	35
(6)	PHASE CODE	36
(7)	MDC	37-39
(8)	STOCK LIST UNIT PRICE	40-49
(9)	SL UNIT OF ISSUE	50-51
f.	BLANK	52
g.	ORDER QUANTITY	52-60
h.	BLANK	61
i.	TOTAL QUANTITY SHIP	62-69
j.	BLANK	70-71
k.	GFM INDICATOR	72
l.	BLANK	73-74
m.	DUE-IN QUANTITY	75-82
n.	BLANK(* in 83 denotes delinquent line item)	83
o.	BLANK	84
p.	TOTAL QUANTITY RECD	85-92
q.	BLANK	93
r.	PRIME QUANT ORDERED	94-101
s.	BLANK	102-103
t.	PRIME QUANT SHIPPED	104-111
u.	POSITIVE VARIATION IN QUANTITY	112

v.	BLANK	113
w.	PRIME QUANTITY RECD	114-121
x.	SNSP & INSP	122
y.	BLANK	123
z.	PURCHASE UNIT	124-125
(1)	IM ALC CODE	126
(2)	BLANK	128
(3)	PO ALC CODE	129
(4)	BLANK	130-131
(5)	SOURCE	132

**Table A2.9. 5GA Record Layout LI LINE ITEM RECORD 2<sup>nd</sup> Line.**

a.	BLANK	1-6
b.	EMC	7-11
c.	BLANK	12-13
d.	PRICE DATA	
(1)	PRICE STATUS	14
(2)	UNIT PRICE	15-25
e.	FUNDS DATA	
(1)	ACRN	26-27
(2)	FUND CODE	28-29
(3)	PROGRAM YEAR	30
(4)	FUNDING ALC	31
(5)	BPAC	32-37
(6)	MPC	38-41
f.	FOREIGN MILITARY SALES (FMS)	42
g.	WAR READINESS MATERIEL (WRM)	43
h.	CONTRACTOR CODE/BUYING ACTIVITY (CAT I MIPR)	44-49
i.	FOB SITE	50
j.	NEGATIVE VARIATION IN QUANTITY	51
k.	DISTRIBUTION DATE	52-56

l.	FIRST ARTICLE	57
m.	OTHER SERVICES	58
n.	DATE OF LAST SHIPMENT	59-63
o.	DATE OF LAST ACTION	64-68
p.	RDF DATE	69-72
q.	PART NUMBER	
(1)	PART NUMBER	73-99
(2)	DDIC - MUNITIONS	96-99
r.	CONTRACT DELIVERY DATE REVISION AGENT	100
s.	RFCDDR	101
t.	CAO RECOMMEND	102
u.	FORMAL ACTION	103
v.	ITEM CRITICALITY CODE	104
w.	TERMINATION INDICATOR	105
x.	LAST PO MOD NUMBER	106-111
y.	SYSTEM IND	112
z.	LAST CAO MOD NUMBER	113-118
(1)	DELINQUENT INDICATOR	119
(2)	DUPLICATE ELIN INDICATOR	120
(3)	RESERVED	121
(4)	STOCK FUND ERROR INDICATOR	122
(5)	DAYS DELINQUENT	123-125
(6)	TYPE LINE ITEM	126
(7)	DATE ESTABLISHED	127-131
(8)	ACTION INDICATOR	132

**Table A2.10. 5GA Record Layout PRR PR MIPR REFERENCE RECORD.**

a.	PRR	1-3
b.	BLANK	4-6
c.	CLIN/ELIN, Sub Line	7-12
d.	BLANK	13-14
e.	PR/MIPR NUMBER	15-27
f.	PR/MIPR LINE ITEM NUMBER	28-33
g.	TYPE PR/MIPR	34
h.	BLANK	35-52
i.	PR/MIPR QUANTITY	53-60
j.	BLANK	61-75
k.	DATE ESTABLISH	76-80
l.	BLANK	81-131
m.	SOURCE	132

**Table A2.11. 5GA Record Layout DST - DESTINATION RECORD.**

a.	DST	1-3
b.	BLANK	4-6
c.	CLIN/ELIN, Sub Line	7-12
d.	BLANK	13-14
e.	MILSTRIP DOCUMENT NUMBER	
(1)	SHIP TO	15-20
(2)	YEAR	21
(3)	JULIAN DAY	22-24
(4)	SERIAL NUMBER	25-28
(5)	SUFFIX (When Applicable)	29
f.	BLANK	30-52
g.	ORDER QUANTITY	53-60
h.	BLANK	61
i.	QUANTITY SHIPPED	62-69
j.	BLANK	70-74
k.	DUE-IN QUANTITY	75-82
l.	BLANK	83-84
m.	QUANTITY RECEIVED	85-92
n.	BLANK	93-109
o.	LAST PO MOD (DEST)	110-115
p.	BLANK	116
q.	LAST CAO MOD (DEST)	117-122
r.	BLANK	123
s.	DATE ESTABLISHED	124-128
t.	BLANK	129-131
u.	SOURCE	132

**Table A2.12. 5GA Record Layout SHP - SHIPMENT HISTORY RECORD.**

a.	SHP	1-3
b.	BLANK	4-6
c.	CLIN/ELIN, Sub Line	7-12
d.	BLANK	13-14
e.	MILSTRIP DOCUMENT NUMBER	
(1)	SHIP TO	15-20
(2)	YEAR	21
(3)	JULIAN DAY	22-24
(4)	SERIAL NUMBER	25-28
(5)	SUFFIX (When Applicable)	29
f.	BLANK	30-34
g.	CONTRACTOR SHIP NO.	35-41
h.	SHIP NUMBER SUFFIX	42
i.	BLANK	43-44
j.	DATE SHIPPED	45-49
k.	BLANK	50-51
l.	SHIPMENT SOURCE	52
m.	SOURCE OF SHIPMENT NOTICE	53
n.	SHIPMENT ADVICE CODE	54
o.	MODE OF SHIPMENT	55
p.	BLANK	56
q.	RECEIPT SERIAL NUMBER	57-59
r.	BLANK	60-61
s.	QUANTITY SHIPPED	62-69
t.	BLANK	70-75
u.	DATE SHIPMENT POSTED	76-80
v.	BLANK	81-84
w.	QUANTITY RECEIVED	85-92
x.	BLANK	93-94
y.	DATE RECEIVED	95-100

z.	BLANK	100-102
(1)	DATE RECEIPT POSTED	103-107
(2)	BLANK	108-131
(3)	SOURCE	132

**Table A2.13. 5GA Record Layout SCH - SCHEDULE RECORD.**

a.	SCH	1-3
b.	BLANK	4-6
c.	CLIN/ELIN, Sub Line	7-12
d.	BLANK	13-14
e.	DELIVERY SCHEDULE DATE (Julian)	15-19
f.	BLANK	20-22
g.	SCHEDULE STATUS	23
h.	BLANK	24-26
i.	DELIVERY SCHEDULE DATE (Calendar)	27-33
j.	BLANK	34-52
k.	DELIVERY SCHEDULE QUANTITY	53-60
l.	BLANK	62-64
m.	FORECASTED DELIVERY DATE (Julian)	65-69
n.	BLANK	70-71
o.	FORECASTED DELIVERY DATE (Calendar)	
(1)	DATE	72-78
(2)	MULTIPLE RDF INDICATOR	79
p.	BLANK	80-109
q.	LAST PO MOD NUMBER	110 115
r.	BLANK	116
s.	LAST CAO MOD NUMBER	117-122
t.	BLANK	123
u.	DATE ESTABLISHED	124-128
v.	BLANK	129-131
w.	SOURCE	132



**Table A2.14. 5VJ EXPLANATION OF HEADINGS.**

Heading	Explanation
ACTIVE LI	Total of all line items which are not marked complete as of the report date. These include firm and non-firm schedules and those line items which have been shipped complete but are awaiting price definitization.
LI DUE DELIVERY	Those line items regardless of being marked complete which contain a delivery schedule date on or before 16 days prior to the delivery date. This also includes line items shipped complete and scheduled for delivery subsequent to 16 days prior to the report date.
PERCENT DELQ	Determined by dividing the LI DELQ column by LI DUE DELIVERY
LI DELINQUENT BY DAY	A Delinquent line item is counted under the column which represent the number of days delinquent the line item is in excess of the oldest unshipped scheduled date.
HARDWARE	Data shown against this line are local issued production contract items other than provisioning.
PROVISIONING	Data shown against this line are production contract items established via provisioning contracts.
CAT II MIPR	Data shown against this line are AFMC production contract items on other buying activity contracts resulting from outgoing MIPRs.
CAT I MIPR	Those PR/MIPR line items filled from stock by the buying activity or bought by them and later reimbursed by the requiring ALC.

**Table A2.15. List of J041 and J018R Product Distribution and Disposition.**

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
A-J041.-14A-Q2-820	PIIN/CLIN Number		J041 OPR/OCR (J041 TSO)	Post-Award Master File	Destroy after use.
A-J041.-26A-D2-820	FIC, PIIN, Originator Code		J041 OPR/OCR (J041 TSO)	J041 Input Files	Destroy or recycle after use.
A-J041.-3EA-D2-820	PR/MIPR Number		Requirements Activity, Coordinating Contracting Activity and Contracting Activity (J041 TSO)	Pre-Award Master File	Retain for 6 months then destroy.
A-J041.-4DA-D2-820 Part 1  J018R-4DA1-Daily	PR/MIPR Number PR/MIPR line item number		Requirements Activity and Contracting Activity and Coordinating Contracting Activity (J041 TSO)	Pre-Award Master File (BZM48A1, BZM48A2, BZM48A3); J018R Pre-Award Tables	Requirements Activity destroys upon receipt of next daily product. J041 OPR retains for six months then destroy or recycle.
A-J041.-4DA-D2-820 Part 2  J018R-4DA2-Daily	PIIN Number		Same as Part 1	Same as Part 1	Same as Part 1
A-J041.-4DA-D2-820 Part 3  J018R-4DA3-Daily	PR/MIPR Number		Same as Part 1	Same as Part 1	Same as Part 1
A-J041.-4DA-D2-820 Part 4  J018R-4DA4-Daily	PR/MIPR Number		Same as Part 1	Same as Part 1	Same as Part 1

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
A-J041.-4DA-D2-820 Part 5, 6 and 7			Same as Part 1	Same as Part 1	Same as Part 1
A-J041.-4DB-W2-820	Document Number within PR/MIPR, solicitation, or contract.		Requirements and Contracting Activities (J041 TSO RPMPRD*.B ZU.BZI4D1 Weekly cycle after the 4DA data)	Pre-Award Master File (BZM48A1, BZM48A2 & BZM48A3)	File until no longer required by user.
A-J041.-4HX-D2-820	By Document Number		Contracting Activity and Coordinated Contracting Activity (J041 TSO RPMPRD*.B ZU.BZI4HZ)	J041 Input Files	1 Month
A-J041.-4JA-D2-M20	PR/MIPR Number and PR Number		Requirements Activity and Contracting Activity	Pre-Award Master File and J041 Input Files	Requirements Activity. J041 OPR will retain for 6 months.
A-J041.-4JB-D2-M20 J018R-4JB-DAILY	PR/MIPR Number		Requirements Activity, Coordinated Contracting Activity	Pre-Award Master File	Requirements Activity will retain for 1 week. Retain one copy of each day's product in Coordinated Contracting Activity for 6 months and then destroy or recycle.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
A-J041-4JC-D2-820 Part 1 (Updates)	By Branch and Document Number within PR, solicitation, contract		Data entry personnel, Coordinated Contracting Activity	Pre-Award Master File	Retain copy of each day's product for 3 months and then destroy or recycle. Coordinated Contracting Activity retain until next daily product received and then destroy.
A-J041-4JC-D2-820 Part 2 (Errors)	Same as Part 1		Same as Part 1	J041 Input Files	Same as Part 1
A-J041.4JD-D2-820 Part 1	Branch, Document Number		Coordinated Contracting Activity, Data entry personnel	Pre-Award Master File and J041 Input Files	Data entry personnel and Coordinated Contracting Activity retain one copy of each day's product for 3 months and then destroy or recycle.
A-J041.4JD-D2-820 Part 2 J018R-4JD-Daily	Branch, PIIN		Coordinated Contracting Activity, Data entry personnel	Pre-Award Master File and J041 Input Files	Retain for 3 months and then destroy or recycle.
A-J041.-4JE-D2-M20 J018R-4JE-Monthly J018R-4JE-Weekly	BSB, Due out date, Document number	Status of all active internal/incoming purchases for each buyer	Buyer/Administrative personnel	Pre-Award Master File	Buyer/Administrative personnel retain as a minimum until receipt of next product.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-4JF Part 1-Daily	PR/MIPR Number within PDIC and IM/SM Division		Requirements Activity and Contracting Activity	Pre-Award Master File	Requirements Activity will keep for 6 months then destroy. Contracting Activity will destroy after use or recycle.
J018R-4JF Part 2-Daily	By PR/MIPR Number within PDIC		IM, SM, Requirements Activity, Contracting Activity	Pre-Award Master File	Requirements Activity will keep for 6 months then destroy. Contracting Activity will destroy after use or recycle.
A-J041.-4PA-W2-820 Part 1 J018R-4PA-Part 1-Weekly	Branch, Section PR/MIPR		Contracting Activity	Pre-Award Master File	J041 OPR retains for six months and then destroys or recycles. Contracting Activity retain until next weekly product is received then destroy.
A-J041.-4PA-W2-820 Part 2 J018R-4PA-Part 2-Weekly	Branch, Section, Due-out Date, Document Number		Same as Part 1	Pre-Award Master File	Same as Part 1
A-J041.-4PA-W2-820 J018R-4PA-Part 3-Weekly	Branch, Section		Same as Part 1	Pre-Award Master File	Same as Part 1

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-4PB-Weekly	Branch, Section, Weekly Summary		Contracting Activity	Pre-Award Master File	J041 OPR retains for six months and then destroys or recycles. Contracting Activity retain until next weekly product is received then destroy.
J018R-4PC-Weekly	Branch Section/PR/M IPR Number, Cycle with routine/urgent		Contracting Activity	Pre-Award Master File	J041 OPR retain for 6 months. Contracting Activity retain until next weekly product received, and then destroy.
J018R-4PD-Weekly	By section and cycle, branch and cycle, directorate and cycle, within priced and unpriced actions		Contracting Activity, J041 OPR	Pre-Award Master File	J041 OPR retains one copy of each month's product for 12 months and then destroys or recycles. Contracting Activity, retain one copy until receipt on next monthly report and then destroy.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-4PD-Monthly	By section and cycle, branch and cycle, directorate and cycle, within priced and unpriced actions		Contracting Activity, J041 OPR	Pre-Award Master File	J041 OPR retains one copy of each month's product for 12 months and then destroys or recycles. Contracting Activity, retain one copy until receipt on next monthly report and then destroy.
J018R-4PE-Monthly	Branch/Section by PR/MIPR		Contracting Activity	Pre-Award Master File	N/A
A-J041.-4PK-W2-820	PR/MIPR Number, PIIN		Contracting Activity	Pre-Award Master File (D-D220, I-ACPS, O-On-Line, U-System Generated)	Retain for 6 months then destroy or recycle.
J018R-4TA-Monthly	By days, by number of PRs		Requirements Activity, Contracting Activity	Pre-Award Master File	Requirements Activity retain one copy of each month's product for 12 months then destroy or recycle. Contracting Activity retain until next monthly's received then destroy.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-4TB-Monthly (4TB Breakout of PR MIPR and Line Items Received in PK)	Branch, Contracting Activity Total Summary		Contracting Activity, J041 OPR	Pre-Award Master File	J041 OPR retains one copy of each month's product for 12 months then destroys or recycles.
J018R-4TB-Monthly (4TB Line Item Ratios for Solicitation)	Section, Branch Summary		Contracting Activity, J041 OPR	Pre-Award Master File	Same as 4TB Breakout of PR MIPR and Line Items Received in PK
J018R-4TB-Monthly (4TB Line Item Ratios for Contracts)			Contracting Activity, J041 OPR	Pre-Award Master File	J041 OPR retain for 12 months then destroy, BC at own discretion.
J018R-4TE-Monthly (Part A)			Contracting Activity, Requirements Activity, AFMC/PKQ	Pre-Award Master File	Requirements Activity and Contracting Activity retain for 1 year then dispose.
J018R-4TE-Monthly (Part B)			Same as Part A	Pre-Award Master File	Same as Part A
J018R-4TE-Monthly (Part C)			Same as Part A	Pre-Award Master File	Same as Part A
J018R-4TE-Monthly (Part D)			Same as Part A	Pre-Award Master File	Same as Part A



<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-4TG-Monthly	PR/MIPR		Requirements Activity, Contracting Activity	Pre-Award Master File	Requirements Activity retains until receipt of the next monthly report and then destroys or recycles. Contracting Activity retain for 12 months.
J018R-4TH-Monthly	PR/MIPR		Requirements Activity, Contracting Activity	Pre-Award Master File	Requirements Activity retains until receipt of next monthly report then destroys or recycles. Contracting Activity retain for 12 months.
J018R-4VA-Monthly	Branch and Directorate		Contracting Activity	Pre-Award Master File	Contracting Activity retains a copy of each month's product for 12 months then dispose or recycle.
A-J041.-4VC-M2-820  J018R-4VC-Monthly	Branch, Section, Cycle Code		Contracting Activity	Pre-Award Master File	Contracting Activity retains one copy of each month's product for 12 months then dispose or recycle.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
A-J041.-4VD-M2-820  J018R-4VD-Monthly	By Branch and PIIN		Contracting Activity J041 OPR	Pre-Award Master File	J041 OPR retains one copy of each month's product for 12 months then destroys or recycles. Contracting Activity retain until next month product is received then destroy.
A-J041.-5BA-D5-850	ADP		ALC J041 OPR	Contract Administration Office (CAO)	J041 OPR retains for 6 months then recycle or destroy.
A-J041.-5DA-D5-M50	(MAJOR TO MINOR) - PIIN, Call/Order Number, ACRN or CLIN/ELIN, MIPR Line Item Number	N, P, OR B	Contracting Activity	Post-Award transactions	Retain for 3 months then destroy or recycle.
A-J041.-5DC-W5-850	PIIN/SUP-PIIN	ALC Funds	Contract Closeout Personnel	Post-Award Master File and PV2 transactions	Contract Closeout Personnel retains one copy until receipt of next weekly report.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
A-J041.-5DE-D5-850	(MAJOR TO MINOR) - Contract/MIP R number, CLIN/ELIN	Non provisionin g (N), Provisionin g (P), Coordinate d Procurement (B)	Contracting Activity, Coordinated Contracting Activity	Input PJA and EJA transactions	Retain until receipt of next daily report, and then destroy.
J018R-5EA-Daily	PIIN	All Contracts except CAT I contracts	Contract Closeout Personnel	J041 Post-Award Master Files	Retain with contract file.
J018R-5EB-Daily (Closeout Notice)	PIIN	All Contract except CAT I contracts	Contract Closeout Personnel	J041 Post-Award Master Files	Retain with contract file.
J018R-5EB-Daily (Extension Notice)	PIIN	All Contract except CAT I contracts	Contract Closeout Personnel	PKZ transaction	File in contract file folder.
J018R-5ED-Daily	PIIN	All contracts	Contract Closeout Personnel	PK9 transaction	Retain with contract file.
J018R-5EG-Quarterly	(MAJOR TO MINOR) - Organization code, PIIN	All contracts	Contract Closeout Personnel	Post-Award Master Files	Retain with contract file.
A-J041.-5GA-D5-850	(MAJOR TO MINOR) - Document	All contract and CAT I MIPR Document Records	Requirements Activity, Contracting Activity, Coordinated Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for at least six months.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-5GA-Daily	(MAJOR TO MINOR) - Document	All contract and CAT I MIPR Document Records	Requirements Activity, Contracting Activity, Coordinated Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for at least six months.
J018R-5J4-Weekly	(MAJOR TO MINOR) - Stock Number, PIIN, CLIN/ELIN	Non provisioning (N), Provisioning (P), and Coordinated Contract (B)	Requirements Activity, Contracting Activity, Coordinated Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain until receipt of next weekly product and then destroy.
J018R-5KA-Monthly	(MAJOR TO MINOR) - PIIN, Call/Order Number, CLIN/ELIN, MIPR Line Item Number	N, P, B	Contracting Activity	J041 Post-Award Master Files (BZM57C)	Destroy upon receipt of next monthly report.
A-J041.-5VJ-M5-850  J018R-5VJ-Monthly	Kind of contract or PR/MIPR	Non provisioning (N), Provisioning (P), CAT I and CAT II MIPRs (other than local ALC Buying Office)	Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for 12 months, and then destroy.
A-J041.-5VK-M5-M50  J018R-5VK-Monthly	Days Delinquent, Contract, Contract line item	Non-provisioning (N)	Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Destroy after use.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-5WA-Monthly	MAJOR TO MINOR	Type Line Item N and P	Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain until receipt of next monthly product.
A-J041.-5WD-M6-850	MAJOR TO MINOR	All contracts and Category I and II MIPRs.	Contracting Activity, Coordinated Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain until charted for trend or until receipt of next monthly report and then destroy.
J018R-5WE-Monthly	(MAJOR TO MINOR) - PIIN	All contracts	Contract Closeout Personnel	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain until action has been taken on all contracts listed and then destroy.
J018R-5WF-Monthly	(MAJOR TO MINOR) - PIIN/SUP PIIN	All contracts	Contract Closeout Personnel	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain until new report is received, then destroy.
J018R-5WG-Monthly	(MAJOR TO MINOR) - PIIN	All Local-Issued Contracts	Contract Closeout Personnel	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Destroy upon receipt of next monthly.
J018R-5WH-Monthly	(MAJOR TO MINOR) - Buying Office - PIIN	All outgoing CAT II MIPRs	Coordinated Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Destroy upon receipt of next monthly.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
J018R-5WI-Monthly	(MAJOR TO MINOR) - PIIN	All Local-Issued Contracts	Contract Closeout Personnel	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Destroy upon receipt of next monthly.
J018R-5WJ-Monthly	(MAJOR TO MINOR) - PIIN	All Contracts	Contracting Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for reference.
J018R-5YA-Monthly	(MAJOR TO MINOR) - PIIN/SUP PIIN within Buying Branch (Part 1); PIIN/SUP PIIN within IM (Part II)	Active contract records within system.	Contracting Activity, Requirements Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Contracting Activity retain until receipt of next monthly report.
J018R-5YB-Quarterly	National Stock Number		Requirements Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for 2 years or until no longer needed then destroy.
J018R-5YC-Quarterly	National Stock Number		Requirements Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for 2 years or until no longer needed then destroy.
J018R-5YH-Monthly	(MAJOR TO MINOR) Requisition Document Number, Stock Number	Provisioning (P), Non-provisioning (N), Category I MIPR (B)	Requirements Activity	J041 Post-Award Master Files (BZM57A, BXM57B, BZM57C)	Retain for two reporting cycles then destroy.

<b>File ID/PCN/RCS/D SN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
A-J041.-6CA-D6-860	Part I - Contractor Code, Part II - Stock number (manual input), Part III - Stock Number	PR and Contract	Contracting Activity	Manual contractor name files update manual history update. Mechanical input from Pre and Post-Award, Stock List change mechanical updates.	May be disposed of after 6 months.
A-J041.-6CJ-D6-860	Stock Number		Contracting Activity, Coordinated Contracting Activity	History input transactions	Retain for 6 months and then destroy or recycle.
A-J041.-6CK-D6-860	PR/MIPR Number and NSN, MDC and NSN, or BSB and NSN (dependent on reason for output).	Lines are chronological by descending date of contract award. PMBs may be requested for spares or repair/overhaul.	Contracting Activity, Requirements Activity if system generated or to user if manual interrogation.	Purchase History Master File (BZM65A1)	Contracting Activity retain original copy in Official Contract File. Remaining copy may be disposed of or recycled when no longer required. Manual users should dispose of a recycle when no longer required.

<b>File ID/PCN/RCS/DSN</b>	<b>Sequence</b>	<b>Type LI/ Categories</b>	<b>Distribution</b>	<b>Source</b>	<b>Disposition of Product</b>
d_report_nsn_proc_hist	PR/MIPR Number and NSN, MDC and NSN, or BSB and NSN (dependent on reason for output).				



**Attachment 3**  
**J041 DATA ELEMENTS**

**Table A3.1. Acquisition Method Codes AMC.**

Source: AFMC Form 36, Purchase Request

Number of Characters: Two

Type of Code: Alphanumeric

Definition: The first code (AMC) indicates A single digit numeric code, assigned by a DOD activity, to describe to the contracting officer and other Government personnel the results of a technical review of a part and its suitability for breakout. The second code (AMSC) is a single digit alpha code, assigned by a DOD activity, which provides the contracting officer and other Government personnel with engineering, manufacturing, and technical information.

Reference: DFARS PGI 217.7506 paragraphs 1-103.1 and 1-103.3 and DOD 4100.39-M, Federal Logistics Information System, Volume 10, Table 71, Acquisition Method/Acquisition Method Suffix Codes.

<b>Code</b>	<b>Explanation</b>
0	Not assigned, AMC 1 through 5 when it entered the inventory, nor has it ever completed screening. Use of this code is sometimes necessary but discouraged. Maximum effort to determine the applicability of an alternate AMC is the objective. This code will never be used to recode a part that already has AMC 1 through 5 assigned, and shall never be assigned as a result of breakout screening. Maximum effort to determine the applicability of AMC 1 through 5 is the objective.
1	Suitable for competitive acquisition for the second or subsequent time (See Notes 1 and 2).
2	Suitable for competitive acquisition for the first time. (See Notes 1 and 2)
3	Acquire, for the second or subsequent time, directly from the actual manufacturer.
4	Acquire, for the first time, directly from the actual manufacturer.
5	Acquire, for the first time, directly from the actual manufacturer. (See Note 3)

Note 1: Potential sources shall include dealers/distributors.

Note 2: If sources are limited to the prime contractor and a subcontractor, a competitive code shall not be assigned unless both sources are expected to compete independently for contracts for the part.

Note 3: The DOD activity assigning this code shall furnish the name and FSCM of the prime contractor to the activity responsible or acquiring the part.

**Table A3.2. Acquisition Method Suffix Code (AMSC).**

The following codes shall be assigned by DOD activities to further describe the Acquisition Method Code. Only valid combinations of AMC/AMSCs shall be used.

Code	Explanation
0	Not established
A	The Government's rights to use data in its possession are questionable. (NOTE: This code is only applicable to parts under immediate buy requirements and only as long as rights to data are still under review for resolution and appropriate recording.) Valid AMCs: 1, 2, 3, 4, 5.
B	Acquisition of this part is restricted to source(s) specified on "Source Control," "Altered Item" or "Selected Item", drawings/documents. Valid AMCs: 1, 2, 3, 4.
C	This part requires engineering source approval by the design control activity in order to maintain the quality of the part. An alternate source must qualify according to the design control activity's procedures, as approved by the cognizant government engineering activity. Valid AMCs: 1, 2, 3, 4.
D	The data needed to procure this part competitively is not physically available, cannot be economically obtained, nor is it feasible to draft adequate specifications. Valid AMCs: 3, 4, 5.
E	(Reserved)
F	(Reserved)
G	The Government has unlimited rights to the technical data, and the data package is complete. Valid AMCs: 1, 2.
H	The Government physically does not have in its possession sufficient, accurate or legible data to purchase this part from other than current source(s). (NOTE: This code is applicable only to parts under immediate buy requirements and only as long as the deficiency is under review for resolution and appropriate recoding.) Valid AMCs: 1, 2, 3, 4, 5.
J	(Reserved)

K	This part must be produced from class 1A castings (e.g., class 1 of MIL-C-6021) and similar type forgings. The part must be procured only from sources which use castings or forgings obtained from approved (controlled) source(s). Valid AMCs: 1, 2, 3, 4 and 5.
L	The annual buy value of this part falls below the screening threshold established by DOD components and field activities, but it has been screened for known source(s). (NOTE: This code shall not be used when screening parts entering the inventory. It shall not be assigned in preference to or supersede any other AMSC.) Valid AMCs: 1, 2, 3, 4, 5.
M	Master or coordinated tooling is required to produce this part. This tooling is not owned by the Government or, where owned, cannot be made available to other sources. Valid AMCs: 1, 2, 3, 4, 5.
N	This part requires special test or inspection facilities to determine and maintain ultra-precision quality for its function or system integrity. Substantiation and inspection of the precision or quality can't be accomplished without such specialized test or inspection facilities. Valid AMCs: 1, 2, 3, 4, 5.
P	The rights to use the data needed to purchase this part from additional sources are not owned by the Government and cannot be purchased. It is uneconomical to reverse engineer this part. Valid AMCs: 1, 2, 3, 4, 5.
Q	The Government does not have adequate data, lacks rights to data, or both, needed to purchase this part from additional sources. The government has been unable to economically buy the data or rights to the data, although the part has been undergoing full screening for 12 or more months. Valid AMCs: 1, 2, 3, 4, 5.
R	The data or the rights to use the data needed to purchase this part from additional sources are not owned by the Government and it has been determined that it is uneconomical to purchase them. This code is used when the government did not initially purchase the data and/or rights. Valid AMCs: 1, 2, 3, 4, 5.
S	Acquisition of this item is restricted to Government approved source(s) because the production of this item involves unclassified but militarily sensitive technology. Valid AMCs: 1, 2, 3, 4, 5.
T	Acquisition of this part is controlled by QPL procedures. Valid AMCs: 1, 2.
U	The cost to the Government to break out this part and acquire it competitively has been determined to exceed the projected savings over the life span of the part. Valid AMCs: 3, 4, 5.
V	This part has been designated a high reliability part under a formal reliability program. Probability of failure would be unacceptable from the standpoint of safety of personnel and equipment. The responsible engineering activity has determined that data to define and control reliability limits can't be obtained nor is it possible to draft adequate specification for this purpose. Valid AMCs: 3, 4, 5.
W	(Reserved).

Y	The design of this part is unstable. Engineering, manufacturing, or performance characteristics indicate that the required design objectives have not been achieved. Major changes and marginal performance during tests or service use. These changes will render the present part obsolete and unusable in its present configuration. Limited acquisition from the present source is anticipated pending configuration changes. Valid AMCs: 3, 4, 5.
Z	This part is a commercial/non-developmental/off-the-shelf item. Commercial item descriptions, commercial vendor catalog or price lists or commercial manuals assigned a technical manual number only. If one source is available, AMCs 3, 4, or 5 are valid. If at least two sources are available, AMCs 1 or 2 are valid.

**Table A3.3. Actual Method of Contracting (AMOC).**

Source: AFMC FORM 453B (Contract Line Item Data)

Number of Characters: One

Type of Code: Numeric

Definition: Designates whether the contracting of supply equipment item was competitive or noncompetitive. If noncompetitive, the code indicates the nature of the contractor supplying the item. The buyer assigns the AMOC code and marks it on the AFMC Form 453B, Contract Line Item Data.

Code	Explanation
0	This code is machine assigned when the AMOC is 00, to signify that the item is not reportable.
1	Current purchase is competitive, and the item was previously purchased competitively.
2	Current purchase is competitive, and the item is being purchased competitively for the first time. (This code must be supported by the purchase history of the item. The alternative code is AMOC 1.)
3	Current purchase is noncompetitive from the actual manufacturer or vendor, including a prime contractor who is the actual manufacturer.
4	Current purchase is noncompetitive, and the item is being purchased directly from the actual manufacturer or vendor FOR THE FIRST rather than the original prime contractor for the end items for which the parts support. (This code must be supported by a history noncompetitive purchase(s) from a prime contractor who is not the actual manufacturer of the item (AMOC 5). The alternative code is AMOC 3.)
5	Current purchase is noncompetitive, and the item is being purchased from a prime contractor who is not the actual manufacturer.
6	Surplus, noncompetitive.
9	Surplus Competitive. Noncompetitive Contracting (codes 3, 4, 5, and 6).

0	This code is machine assigned when the AMOC is 00, to signify that the item is not reportable.
1	Current purchase is competitive, and the item was previously purchased competitively.
2	Current purchase is competitive, and the item is being purchased competitively for the first time. (This code must be supported by the purchase history of the item. The alternative code is AMOC 1.)
3	Current purchase is noncompetitive from the actual manufacturer or vendor, including a prime contractor who is the actual manufacturer.
4	Current purchase is noncompetitive, and the item is being purchased directly from the actual manufacturer or vendor FOR THE FIRST rather than the original prime contractor for the end items for which the parts support. (This code must be supported by a history noncompetitive purchase(s) from a prime contractor who is not the actual manufacturer of the item (AMOC 5). The alternative code is AMOC 3.)
5	Current purchase is noncompetitive, and the item is being purchased from a prime contractor who is not the actual manufacturer.
6	Surplus, noncompetitive.
9	Surplus Competitive. Noncompetitive Contracting (codes 3, 4, 5, and 6).

**Table A3.4. Additive Government Costs.**

Source: AFMC Form 453B (Contract Line Item Data)

Number of Characters: One

Type of Code: Alpha

Definition: Identifies the existence of Government furnished material (GFM), property (GFP), equipment (GFE), facilities, contractor acquired property, or special tooling and test equipment.

<b>Code</b>	<b>Explanation</b>
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G	Government Cost
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N	No additive government costs are involved
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**Table A3.5. Best Value Contracting Tools Code.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Identifies Best Value actions in the contracting process.

<b>Code</b>	<b>Explanation</b>
A	Architect & Engineering not a source selection.
C	Architect & Engineering using source selection.
S	Low Price Technically Acceptable (LPTA)
T	Performance Price Tradeoff (PPT)
U	Other Source selection
V	Past Performance System (PPIRS-SR)
X	BAA/PRDA/SBIR/DARRPA.
Z	Not a BVCT.

**Table A3.6. Budget Code.**

Source: Stock list Data

Number of Characters: One

Type of Code: Alphanumeric

Definition: Identifies budget program from which item is funded.

<b>Code</b>	<b>Explanation</b> (related Budget Programs)
Q	Aircraft Support Equipment
R	Aircraft Modification
A	Ground Support Equipment (12)
B	War Consumable Equipment (17)
C	Contracting for Other Than Air Force (18)
D	Other Charges (19)
E	Missile Replacement Equipment and Data (22)
F	Contracting Other Than Air Force (28)
G	Other Charges (29)
H	Munitions and Associated Equipment (81)
J	Vehicular Equipment (Non REMS Vehicle Items) (82)
K	Crypto logic and Other USAF Security Service Equipment (83)
L	Electronics and Telecommunications Equipment (83)
M	Base Equipment Maintenance and Support Equipment Other Than Industrial Plant Equipment (84)
N	Contracting Other Than Air Force (87)
P	Equipment Modification (88)
V	Vehicular Equipment (REMS Vehicle Items) (82)
W	Industrial Plant Equipment (84)
X	Vehicular Replenishment Spares (82)
Z	Base Funded Equipment Items with Unit Cost Exceeding \$ 250,000 (84)
1	System Support Division Air Force Stock Fund (Appropriation 97X4930FCOH) Aircraft/Engines/Airborne, CME/Related AGE Repair Parts
2	Ground CEM/Related/Related Support Equipment (SE) Repair Parts
3	Missile/Space Vehicle Related SE Repair Parts
4	Other Support/Material Repair Parts Fuels = Air Force Stock Fund (Appropriation 57X4921.030)
8	Repairable Support Division (DBIF) (Appropriation 97X4930FCO4)
9	General Support Division Air Force Stock Fund (Appropriation 97X4930FCOC)



**Table A3.7. CAO Recommendations (PJA).**

Number of Characters: One

Type of Code: Alphabetic

Definition: The contract administration officer's recommendation to the procuring contracting officer for action, which should be taken in relation to, delayed deliveries from contractors.

<b>Code</b>	<b>Explanation</b>
A	No action; minor delay only.
B	Taking action within authorized delegation.
C	Extend delivery schedule without consideration.
D	Extend delivery schedule with consideration in favor of the Government.
E	Terminate contract.
F	None.
G	Hard copy Report to follow within five days.
H	Issue cure notice.
J	Issue show cause notice.
K	Issue modification.

**Table A3.8. Change Code (Stock Number).**

Source: D035A	
Number of Characters: One	
Type of Code: Alphabetic	
Definition: Used to indicate if the line item record is a stock controlled data change or the Federal Stock number is cancelled.	
<b>Code</b>	<b>Explanation</b>
C	Stock control data change
D	Stock number deleted
R	Stock number replaced
N	Stock number reinstated
I	ND or K stock number deleted

**Table A3.9. Commercial Acquisition Indicator.**

Source: AFMC Form 453B (Contract Line Item Data)	
Number of Characters: One	
Type of Code: Alphabetic	
Definition: Used to indicate if the contract line item was purchased as a commercial item.	
<b>Code</b>	<b>Explanation</b>
Y	Commercial Item
N	Not Commercial

**Table A3.10. Commodity Category Codes.**

Source: Mechanically assigned

Number of Characters: Two (if only one character, it is right justified.)

Type of Code: Numeric

Definition: The categorizing of supply classes by commodity.

<b>Code</b>	<b>Explanation</b>	
1	Aircraft structure components.	Group 15
2	Aircraft Modification (gas Turbine and reciprocating related spares and parts).	Class 2810, 2840, 2895, 2915, 2925, 2935, 2945, 2950, 2995
3	Aircraft Subsystems, accessories, and components related spares and parts.	Class 1270, 1280, 2630 4920, 6340, 4940, 6885, 6605, 6610, 6615, 6680
4	Guided missile components and related spares and parts.	Group 14, Class 4935
5	Mechanical miscellaneous.	Group 30, 39, 41, 43, 47, 48, 53
6	Vehicle spares and parts.	Class 2310, 2320, 2330 2340, 2350, 2610, 2630 2640, 2805, 2815, 2910, 2930, 2940, 2990, 6620, Group 24, 25
7	Weapon components and related spares (Not applicable to Air Force Items.).	Group 10, 12 (except 1270, 1280), Class 6920, 8140
8	Ammunition components and related spares and parts.	Group 13
9	Electrical, electronic, communication equipment and related Group 58, 59, 61 spares and parts.	Class 6625
10	Other	

**Table A3.11. Competition Code.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)		
Number of Characters: One		
Type of Code: Numeric		
Definition: Reflects the extent and kind of competition obtained when awarding contracts. Definitions in the Federal Acquisition Regulations (FAR) apply to these codes.		
Code	Explanation	PHR Print
1	Price competition (negotiated) also includes Small Business restricted advertised and awarded partial set-asides.	PCN
2	Design or technical competition (negotiated) two or more sources cited	DTC
3	Follow-on action after price competition	FOP
4	Follow-on action after other than price competition	FOT
5	Other noncompetitive	ONC
8	Sealed Bid (includes two-step, excludes, Small Business solicitations, (Extent of Competition Code 50, 54 only) and partial set-asides (machine-assigned).	ADV
9	Intergovernmental (machine assigned)	INT

**Table A3.12. Contingency Indicator.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)	
Number of Characters: One	
Type of Code: Alpha	
Definition: Indicates whether purchase is for a Contingency Action involving uniformed troops.	
Code	Explanation
Y	Contingency Action
Blank	Non Contingency

**Table A3.13. Contract Closing Condition Group.**

Source: Machine generated in J041

Number of Characters: One

Type of Code: Numeric

Definition: A classification of contracts for the purpose of specifying conditions under which contract files are to be closed (FAR 4.804)

<b>Code</b>	<b>Explanation</b>
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1	Limited administration and a face value of \$150,000 or under.
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3	All other contracts.
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**Table A3.14. Contract Delivery Date Revision Agent (CDDRA) Code.**

Number of Characters: One

Type of Code: Alphabetic

Definition: The contracting party having primary control over conditions causing an actual or anticipated delay in meeting the delivery schedule.

<b>Code</b>	<b>Explanation</b>
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K	Contractor
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G	Government
---	------------

U	Unknown
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**Table A3.15. Contract Shipment Advice.**

Number of Characters: One

Type of Code: Alphabetic

Definition: An expression of information concerning shipment of material from a contractor to the government.

Code	Explanation
C	Quantity increase. Due to overages, the quantity is an increase over that previously reported as shipped.
D	Quantity decrease. Due to missing, damaged, or nonconforming supplies, the quantity is a decrease to that previously reported as shipped.
H	Shipped or performed as indicated. No special circumstances.
Z	Underrun quantity. Final shipment of a contract line where underrun variation is authorized and the condition exists.

**Table A3.16. CPARS.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Indicates if contract is subject to CPARS tracking. System and Operation Support (Spares) >\$5Mil. Services, Repair O/H >\$1Mil

Code	Explanation
Y	Subject to CPARS
Blank	Not Subject to CPARS.

**Table A3.17. Criticality Designator.**

Source: Contractual Document	
Number of Characters: One	
Type of Code: Alphabetic	
Definition: Classification by the order of importance of contracts for purpose of contractor production and performance surveillance (FAR 42.1105).	
Code	Explanation
A	Critical - DX-rated contracts; contracts under a Department of Defense <u>contracts</u> negotiated under public exigency and contracts for major systems.
B	Important - If not designator A, contracts for items required to maintain <u>a</u> government or contractor production or repair line.
C or Blank	Normal - All contracts other than designator A and B.

**Table A3.18. Disadvantaged Owned Business.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)	
Number of Characters: One	
Type of Code: Alpha	
Definition: Indicates if contractor is a minority owned business	
Code	Explanation
Y	Minority owned
N	Not minority owned.

**Table A3.19. Exception Reason Codes (Pre-Award).**

Number of Characters: Two	
Type of Code: Alpha/Numeric	
Definition: Denotes why the contracting action didn't meet the predetermined flow time standard.	
<b>Code</b>	<b>Explanation - PR Data</b>
1	Available specifications and drawings missing from PR package.
2	Specifications and drawings inadequate.
3	Item part number, stock number, description, or nomenclature in error.
4	Preservation, packaging, packing, and marking instructions in error.
5	Inadequate record of previous contract.
6	Verification of AMC or qualified sources.
7	RESERVED
8	Inadequate list of known sources.
9	DD Form 1423, Contract Data Requirements List, error, or additional clarification required.
10	Coordination of proposed contracting actions not in accordance with codes assigned on JLC Form 31, Projected Depot Work Load (Peacetime).
11	Incomplete PR coordination
12	Incorrect fund citation.
13	Extended staff coordination.
14	Entry of documents received from losing ALC.
15	First article/bid sample requirements in error, or need clarification.
16	Required PR attachments missing or incomplete.
17	Holding PR for consolidation.
18	Appendix A or B error, or requires clarification.
19	Automatic delinquencies caused by tying an amendment to a basic PR.
<b>Code</b>	<b>Explanation - Solicitation Phase</b>
20	PR amendment received which will delay solicitation.
21	Unsolicited proposal received.
22	No response from any source.
23	Waiting for response from major source.
24	Opening date extended.
25	Small business, labor surplus set aside.
26	RESERVED
27	Local use.
28	Local use.
30	Protest received.
31	Mistake in bid determination required.



32	Acceptance of late bid determination required.
33	Award to other than the low bidder.
34	Pre-Award survey required.
35	Negative Pre-Award survey or certificate of competency considerations.
36	Approval required for use of Government owned facilities.
38	Awaiting price confirmation from contractor or vendor.
39	Awaiting revised price exhibit.

**Code      Explanation - Negotiation Difficulties**

40	Inability to establish a negotiation conference.
41	Continuing negotiations.
42	Buyer workload.
43	Subcontracting Plan Receipt delay.
44	Determining allowability of special cost data.
45	Nonreceipt of cost/price/technical analysis.
46	Terms and conditions not agreed upon.
47	Contractor's contingencies not acceptable.
48	Delivery schedule not agreed upon.
49	Blank (local option).
50	Nonreceipt of current cost and pricing data certificate.
51	SF 1411, Contract Pricing Proposal Cover Sheet; cost data incomplete.
52	Price justification delay (buyer).
53	Change in requirement requiring resolicitation/reproposal or audit and analysis.
54	Delay due to contract of surplus items.

**Code      Explanation - Administrative Delays**

55	Standard exceeded in accordance with contracting plan.
56	Delay due to return of PR to requirements for rework.
57	Short Term - Local Reason
58	Awaiting cancellation amendment.
59	Delay by support organization (pricing review, engineering review, or assistance, DD Form 1423 approval delayed by DMO).
60	Legal review delay.
61	Contracting committee delay.
62	Nonreceipt of contractor signed copies.
63	Rework required due to buyer error.
64	Award to SBA (Section 8(a) Small Business Act) exceeded cycle time.
65	Awaiting funds (Contracting holding PR).
66	Delay in typing.
67	Delay in reproduction/distribution.

68	Short Term - Local Reason
69	Short Term - Local Reason
1Z	Delinquent due to cycle standard changes
<b>Code</b>	<b>Explanation - Definition of Outgoing Action</b>
58	Awaiting cancellation amendment.
59	Awaiting modifying amendment (funds adjustment, change in FSN, PN or quantity; change in packaging instructions; change in specifications work statement and so forth)
60	Awaiting acceptance, follow up indicated.
61	Delay in technical reviews at buying activity.
63	Award delayed, specification constraints.
64	Award delayed, source selective constraints.
65	Award delayed for consolidation of requirements.
66	Contract awaiting contractor signature.
67	Delay in contract distribution.
68	Administrative error, ALC origin.
69	Administrative error, buying activity origin.
<b>Code</b>	<b>Category I: Reason for Purchase Request Return - PR/MIPR Document Errors</b>
70	Inadequate item description.
71	Deficient or missing specifications or drawings.
72	Erroneous or missing entries on purchase request.
73	Required attachments other than drawings or specifications omitted.
74	Lacks required justification statement (urgent or sole/selected source).
<b>Code</b>	<b>Category II: Item Manager Requested -Non-PR/MIPR Document Errors</b>
75	Stock balance incorrect.
76	Item already on order.
77	Items available in stock.
78	Substitute item available in stock.
79	Change in consumption rate.
80	Incorrect/obsolete item on PR.
81	Program change.
<b>Code</b>	<b>Category III: Contracting Unable to Proceed - Non-PR/MIPR Document Error</b>
*82	Funds not available.
*83	Recommended source(s) indicates part number incorrect/obsolete/unidentified.
*84	Alternate offer received. Includes surplus dealer offer for an item not previously determined to be surplus acceptable.

\*85 AMC screening/rescreening required.

\*8J Incomplete/Inadequate J&A.

\* Document age recycles to 0 days.

**Code Category III: Item Manager Requested - Non-PR/MIPR Document Error**

86 New source/unsolicited proposal required technical evaluation.

87 No available sources/No solicitation response.

88 None of the above codes apply.

89 Return to requirements for correction of data discrepancy in J041.

90 Transfer of records from losing ALC to gaining ALC.

**Code Reason for Non-PR Cancellation**

91 Program Change - Contract termination.

92 Contract modification superseded by a more recent contract modification.

99 Cancelled for reasons other than described above.

NOTE: When a PR is put in rework with one of the following Rework Codes: 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 86, 88, 89, 90. J041 does the following calculation to give an adjusted date in contracting when the PR is taken out of rework: Original date in PK + days PR was in rework = adjusted date in PK

**Table A3.20. Expendability Recoverability Repairability Category (ERRC).**

Source: Stock List Data		
Number of Characters: One		
Type of Code: Alphabetic		
Definition: Used to designate combinations of data elements of Expendability, Repair Level, Recoverable, and Cost Category. Reference: DoD 4100.39-M, Volume 10, Table 69, Air Force Expendability-Recoverability-Reparability-Category Codes, or AFH 23-123, Volume 1, Table 2.105, ERRCD Breakout.		
Code	Explanation	Designation
C	Hi-value items. Items expendable, recoverable, field or depot repair authorized.	XD1
P	Items that are expendable, recoverable, field repair authorized	XF3
N	Items that are expendable, nonrecoverable (field or depot).	XB3
S	Air Force equipment management system items, nonexpendable, recoverable, field or depot repair authorized.	ND2
T	XD items not selected for high value, expendable.	XD2
U	Air Force equipment management system items, nonexpendable, recoverable, field repair authorized.	NF2

**Table A3.21. Extent of Competition.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)		
Number of Characters: Two		
Type of Code: Numeric		
This data element applies to contracts awarded under Competition in Contracting Act (CICA). It replaces what was formerly called Advertised/Negotiation Authority.		
Definitions: Category of codes is defined based on whether full and open competition, full and open competition with exclusion of source, or other than full and open competition applies		
Definition A. Full and Open Competition (FAR 6.003) defined as process by which all responsible offerors are allowed to compete. Contract actions in this category may take the form of sealed bids, competitive proposals, combination of competitive procedures or other competitive procedures (FAR 6.102).		
<b>Code</b>	<b>Explanation</b>	<b>PHR Print</b>
50	Sealed Bids FAR 6.102(a)	AD
54	Two Step Seal Bidding FAR 6.102(c)	AD2
60	Competitive Proposal FAR 6.102(b)	CP
64	Other Competitive Procedures FAR 6.102(d)	CP2
Definition B. Full and Open Competition With Exclusion of Sources (FAR Subpart 6.2) defined as acquisition requiring the use of competitive procedures after the exclusion of a source or sources from participation in a contract action under the circumstances described in FAR 6.202, establishing or maintaining alternate sources; FAR 6.203, set asides for small business and labor surplus area concerns; FAR 6.204 Section 8(a) competition.		
<b>Code</b>	<b>Explanation</b>	<b>PHR Print</b>
01	Labor Surplus Area Set-Aside	C
02	Small Business Set-Aside – Unilateral	01C
04	LSA Portion of Combined Small Business/Labor surplus Area Unilateral	01C
23	Small Business Set-Aside – Joint	17
24	Reserved for Small Business (8A)	24
25	LSA Portion of a Combined Small Business/Labor Surplus Area – Joint	01C

31	Small Purchase Reserved Exclusively for Small Business	03A
32	Small Purchase not reserved Exclusively for Small Business	03B
33	Repurchase After Default	33
38	Small Purchase - Research and Development	38
43	Small Disadvantaged Business Set-Aside	43
46	HUB Zone SET-ASIDE	46
47	HUB Zone price evaluation SET-ASIDE	47
48	HUB Zone sole source SET-ASIDE	48
49	HUB Zone concern other SET-ASIDE	49
0	Intergovernmental	<u>Int</u>

Definition C. Other Than Full and Open Competition (FAR 6.302) identifies the statutory authorities (also referred to as Acquisition Reason Codes) for contracting without providing for full and open competition.

<b>Code</b>	<b>Explanation</b>	<b>PHR Print</b>
80	Only One Responsible Source FAR 6.302-1	80
81	Unusual and Compelling Urgency FAR 6.302-2	81
82	Industrial Mobilization; or Experimental, Developmental or Research Work FAR 6.302-3	82
83	International Agreement FAR 6.302-4	83
84	Authorized or Required by Statute FAR 6.302-5	84
85	National Security FAR 6.302-6	85
86	Public Interest FAR 6.302-7	86

Note: Code 98/PHR Print 98 - Basic open contracts, BOA, and modifications will continue to be machine generated.

**Table A3.22. First Article.**

Source: AFMC FORM 453B (Contract Line Item Data)

Number of Characters: One

Type of Code: Alphabetic

Definition: An indicator for a first article item

<b>Code</b>	<b>Explanation</b>
F	First Article
X	Deletes code from J041 when First Article erroneously established.
Blank	Not applicable

**Table A3.23. Foreign Military Sales (FMS) Content.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alphabetic

Definition: Defines if contract is total FMS or mixture of FMS and non-FMS

<b>Code</b>	<b>Explanation</b>
A	All CLINS FMS
M	Mixture of FMS and Non-FMS CLINS
N	No FMS CLINS

**Table A3.24. Foreign Military Sales (FMS) Line Item Indicator.**

Source: AFMC Form 453B (Contract Line Item Data)	
Number of Characters: One	
Type of Code: Alphabetic	
Definition: Indicates if Line Item is FMS. Note: the use of this code does not suppress the due-in count. It should be used to indicate both programmed and non-programmed FMS.	
<b>Code</b>	<b>Explanation</b>
Y	Line item is FMS
N	Line item not FMS.

**Table A3.25. Form DD254.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)	
Number of Characters: One	
Type of Code: Alpha	
Definition: Indicates if a Department Of Defense Contract Security Classification Specification	
DD Form DD254 is required for the contract	
<b>Code</b>	<b>Explanation</b>
Y	Form DD254 Required
Blank	Form DD254 not required.



**Table A3.26. Formal Action Code.**

Number of Characters: One

Type of Code: Alphabetic

Transaction: PJA

Definition: Shows any formal action taken for display in a Contractor Performance Report. Signifies action taken with the contractor.

<b>Code</b>	<b>Explanation</b>
A	Delinquency letter (includes only cure notices, show cause notices, and referral for default investigation).
B	Schedule extension for consideration
C	Schedule extension without consideration
D	Termination
E	Default Termination
F	Other
G	Government Technical Assistance
H	Holding in delinquent status (situation has been reviewed and will be reevaluated every 30 days.)
J	Second Delivery Extension
K	Third Delivery Extension
L	Fourth Delivery Extension
M	Fifth Delivery Extension
N	Sixth Delivery Extension

**Table A3.27. Free On Board (FOB).**

Source: AFMC FORM 453B (Contract Line Item Data)

Number of Characters: One

Type of Code: Alphabetic

Definition: The designated site, at or near to which the contractor agrees to deliver merchandise.

<b>Code</b>	<b>Explanation</b>
A	FOB Designated Air Carrier's Terminal, Point of Importation
B	FOB Origin, Contractor's Facility
C	FOB Origin, Freight Allowed
D	FOB Destination
E	FOB Origin, With Differentials
F	FOB Origin, Freight Prepaid
G	FOB Destination, Within Consignee's Premises
H	Free Alongside Ship/Vessel, Port of Shipment
J	FOB Vessel, Port of Shipment
K	FOB Inland Carrier, Point of Exportation
L	FOB Inland Point, Country of Importation
M	Ex-Dock, Pier, or Warehouse, Port of Importation
N	Cost and Freight Destination
P	Cost, Insurance and Freight Destination
R	FOB Designated Air Carrier's Terminal, Port of Exportation
S	FOB Origin

**Table A3.28. IM Activity Code (Routing Identifier).**

Number of Characters: Two	
Type of Code: Alphabetic	
Definition: Designates the activity related to the item of supply represented by the Federal Item Identification for cataloging, standardization, or other management purposes as referenced in DoD 4100.39-M, Volume 10, Table 104.	
<b>Code</b>	<b>Explanation</b>
SC	San Antonio ALC Nuclear (Historical data only. Not used after BRAC).
SE	San Antonio ALC (Historical data only. Not used after BRAC).
SJ	Tinker ALC Cryptologic Systems Group.
SU	Hill AFB
SX	Tinker AFB
TA	Sacramento ALC (Historical data only. Not used after BRAC).
TG	Robins AFB
TU	Cataloging and Standardization Center, Battle Creek, Michigan

**Table A3.29. Initiating Activity Code SRAN Code.**

Number of Characters: Six	
Type of Code: Alphanumeric	
Definition: Denotes ALC or department that started the document Source PR/MIPR document.	
<b>Code</b>	<b>Explanation</b>
FD2020	Ogden ALC
FD2030	Oklahoma City ALC
FD2040	Sacramento ALC (Historical data only. Not used after BRAC 95).
FD2050	San Antonio ALC (Historical data only. Not used after BRAC 95).
FD2060	Warner Robins ALC

**Table A3.30. Inspection/Acceptance Code.**

Source: AFMC FORM 453B (Contract Line Item Data)

Number of Characters: One

Type of Code: Numeric

Definition: Indicates location where inspection will occur

<b>Code</b>	<b>Explanation</b>
S	Origin Inspection
D	Destination Inspection
X	Deletes existing code on the master file (Post-Award only)

**Table A3.31. Item Criticality Code (PJA).**

Number of Characters: One

Type of Code: Alphabetic

Definition: An indicator used to identify Item Criticality and to obtain an Advance Criticality Notice Stuffer. Stuffer is to be used to maintain suspended surveillance deemed necessary to insure compliance with the terms of the contract.

<b>Code</b>	<b>Explanation</b>
A	Special surveillance item (See note below)
B	Critical item
C	Not mission capable supply (NMCS) item
D	Acceleration with contract modification
E	Acceleration without contract modification
G	Urgent Category I MIPR

Code (Optional for local use)

H  
J  
K  
L  
M  
N  
P  
Q  
R  
S  
T  
U  
V  
W  
X  
Y  
Z

**NOTE:** Code A applies when special surveillance is required due to the criticality of the program being supported, unforeseen contractor difficulties, shortage of allocated materials, etc.

**Table A3.32. Kind of Contract.**

Type of Code: Alphanumeric	
Definition: Identifies various kinds of contracts.	
<b>Code</b>	<b>Explanation</b>
1	Supply Contracts and Priced Orders
2	Research and Development Contracts
3	System Acquisition Contracts
4	Provisioning
5	Repair/Maintenance Contracts
6	Service Contracts
7	Facilities Contracts
F	Fuel Contracts
0	Other
8	Undefinitized Letter Contracts (Machine generated when Type Instrument is "L")
9	Unpriced Order Agreement Against a Basic Ordering Agreement) Machine generated when Type Instrument is "N")

**Table A3.33. Mode of Shipment.**

Source: DD250 (Material Inspection and Receiving Report), MILSCAP PJJ Transaction, and iRAPT (formerly WAWF Material Inspection and Receiving Report)	
Number of Characters: One	
Type of Code: Alphanumeric and special characters	
Definition: The method of transportation used to transport materials from one location to another. Defense Transportation Regulation – Part II, May 2014, Cargo Movement, APPENDIX GG, TRANSPORTATION METHOD CODES	
<b>Code</b>	<b>Explanation</b>
A	Motor, Truckload
B	Motor, Less than Truckload
C	Van (Unpacked, Uncrated, Personal, and/or Government property)
D	Driveaway, Truckaway, Towaway
E	Bus Line
F	Air Mobility Command
G	Parcel Post, Surface
H	Parcel Post, Air
I	Government Truck for Shipments Outside Local Delivery Area
J	Small Package Carrier, Air
K	Rail, Carload
L	Rail, Less than Carload
M	Freight Forward
N	Logistics Airlift (LOGAIR)
O	Organic Military Air
P	Through Bill of Lading
Q	Air Freight, Air Express, Air Charter (Commercial)
R	European Distribution System (EDS)/or Pacific Distribution System (PDS) (Formerly (as of 20 Oct 2015): Expedited Air Freight)
S	Scheduled Truck Service (applies to contract carriage, Federal Acquisition Regulation-based contract routings and/or scheduled service) (Formerly (as of 20 Oct 2015): Reserved)
T	Air Freight Forwarder
U	Reserved (Formerly (as of 20 Oct 2015): QUICK TRANS)

V	Sea - Van Service
W	Water, River, Lake, Coastal (Commercial)
X	Bearer, walk-thru (customer pickup of materiel) (Formerly (as of 20 Oct 2015): Reserved)
Y	Reserved (Formerly (as of 20 Oct 2015): Intra-Theater Airlift System)
Z	Military Sea Transportation Service (Controlled/Contract/Arranged Space)
2	Government Watercraft, Barge/Lighter
3	Roll-On/Roll-Off Service
4	Defense Courier Service (Formerly (as of 20 Oct 2015): Armed Forces Courier Services (ARFCOS))
5	United Parcel Service
6	Military Official Mail (MOM)
7	Express Mail
8	Pipeline
9	Local Delivery, Including Deliveries between Air or Water Terminals and Adjacent Activities.
*	No physical movement - Ship in Place
%	Unassigned

**Table A3.34. Native American Owned Business.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Indicates if contractor is a Native American owned business

Code	Explanation
------	-------------

Y	Native American owned
N	Not Native American owned.



**Table A3.35. Options Indicator.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Indicates if the contract has option provisions

Code	Explanation
Y	Requirement contains option provisions
Blank	No options in requirement.

**Table A3.36. Phrase Code (Action Phase Code.**

Source: Stock List Data

Number of Characters: One

Type of Code: Alphanumeric

Definition: Identifier relationship between phases in stock lists.

Reference: DoD 4100.39-M, Volume 10, Table 52, Phrase Codes

Code	Explanation	Phrase
A	Indicates that the NSN is to be consolidated with another NSN	Consolidate
C	Indicates that NSN has been changed from the originally assigned NSN.	Cancelled Replaced By
D	Indicates the FSC for the item has been changed to another FSC. MMC must remain the same.	Change to

E	Indicates the NSN has been changed from the originally assigned NSN. MMC must remain the same.	Replaced By
F	Indicated item is to be replaced by an improved or modified item. Item will be used until stock is exhausted.	When Exhausted Use
G	Indicates item is an improved or modified item not to be requisitioned until old NSN stock is exhausted.	Use Until Exhausted
H	Indicates the item is authorized as a substitute for another NSN.	Suitable Substitute
J	Indicates the item is interchangeable with another NSN	Interchangeable With
K	NSN is assigned a nondefinitive unit of issue and Unit of Measure.	U/I Contains (Qty)
M	Item no longer contracted or issued as an assembly but will be broken down and supported by its components.	Breakdown Into
N	Item has been designated as disposal	Disposal Use
P	Indicates item no longer stocked as an individual item of Supply Assortment or Kit	Use Assembly
Q	NSN will not be stocked. Fabricate/assemble per technical document.	Fabricate or Assemble
R	Indicates the item requires special handling. Refer to technical document.	Refer to

S	Indicates NSN for authorization and Stock as contracting purposes.	
T	NSN has been condemned and its use is prohibited.	Condemned
V	Self-Explanatory	Discontinued w/o Replacement
X	FSC change to NIIN has occurred.	Formerly (FSC)
Y	NSN has physical and performance characteristics identical to another NSN. NSNs differ only in unit quantity and/or unit of issue.	Equivalent to
Z	NSN has been discontinued and replaced by another NSN.	Discontinued Use
5	NSN is not to be stocked separately	Matched Component
6	Self-Explanatory	For initial installation Or Initial Use Only
9	Item represented is being replaced with another stock number. Code 9 differs from Code F in that 9 is an assembly which is being replaced by its components rather than by a comparable item.	When Exhausted Use

**Table A3.37. Price Evaluation Code.**

Source: AFMC FORM 453B (Contract Line Item Data)

Number of Characters: One

Type of Code: Alpha

Definition: Codes indicates the principal basis upon which the price decision was made.

<b>Code</b>	<b>Explanation</b>
A	Price resulted directly from adequate price competition (FAR 15.804-3(b) (1)).
B	Price comparison based on previous adequate price competition (FAR 15.804-3(b) (3)).
C	Price comparison based on established catalog or market prices. (FAR 15.804-3(c)).
D	Price comparison based on contract price history.
F	Other price comparison.
G	Cost analysis using certified cost or pricing data.
H	Cost analysis using uncertified cost or pricing data.
J	Price comparison based on a Formula Pricing Agreement.
M	Price comparison based on an independent government estimate
N	Micro Purchase
S	Surplus
T	Same or similar item price comparison through market research
V	Value analysis
W	Contracting Officer knowledge
Z	Award based on other than price.

**Table A3.38. Price Status Indicator.**

Number of Characters: One

Type of Code: Alphabetic

Definition: Indicator for contractual item and miscellaneous items.

<b>Code</b>	<b>Explanation</b>
A	Firm Price (machine assigned for miscellaneous items)
E	Estimated Price
U	Price Unknown
N	Not Applicable

**Table A3.39. PR/MIPR Type Line Item.**

Source: PR/MIPR Document

Number of Characters: One

Type of Code: Alphanumeric

Definition: Code identifies, for reporting purposes, the general classification or reason by line item for supplies or services being purchased.

<b>Code</b>	<b>Explanation</b>
1	Replenish Spares
2	End Items/Replacement Items
3	Modification Kits
4	Modification Services
5	Repair/Overhaul Services
6	Data (Manuals and Tech Orders)
7	Printing

8	Engineering Services
9	Storage Services
0	Initial Spares (Provisioning)
A	Experimental, Development or Research
B	Combination of Type LI 4 and S
C	Combination of Type LI 4 and T
D	Combination of Type LI 5 and S
E	Combination of Type LI 5 and T
F	Combination of Type LI W and S
G	Combination of Type LI W and T
*H	J023 Final PR Preparation (J023 Decommissioned)
J	Replenishment Spares (Air Force Non-AFMC Funds)
L	All others (Air Force Non-AFMC Funds)
M	Depot Maintenance Industrial Funds
N	Overhaul Kits
P	Supply Management Activity Group
Q	Field teams
R	Reclamation
S	Mobility Readiness (MRSP) (Previously Named: War Readiness (WRSK/BLSS))
T	War Readiness (Purpose Code B, D to P)
*U	J023 Automated Maintenance Order (6_ Funds) (J023 Decommissioned)
V	Advance or Planning PR/MIPR (Materiel Requirements or Data Spares)
**W	Advance or Planning PR/MIPR (Maintenance or Services) - Repair/Overhaul
*Y	J023 Automated Delivery Order (J023 Decommissioned)
Z	Industrial Readiness Mobilization Planning (IRMP)

\* Machine assigned. Not valid for manually prepared input. J023 decommissioned. Values retained for historic purposes only.

\*\*J041 derives the maintenance indicator from the PR Type Line Item. If the PR Type Line Item is 4, 5, or W the maintenance indicator is set to the type line item value.

**Table A3.40. PR/MIPR Priority.**

Source: PR/MIPR Document

Number of Characters: One

Type of Code: Alpha

Definition: Code assigned to the PR/MIPR line item denoting the priority for which the item is to be procured.

**Code Explanation**

R Routine requirement

E Need date less than normal production lead time (PLT) plus minimum administrative lead time (ALT)

A Emergency requirement (including critical items) approved by the ALC command.

B Mission capable (MICAP) backorder.

C Priority 1-3 backorder.

D Repair/overhaul or service requirement meeting the criteria for public exigency requirements. Electronic warfare quick reaction capability (QRC) priority.

**NOTE:** All incoming urgent PRs or MIPRs will be coded with PR/MIPR Priority Code D.**Table A3.41. Purchase Unit.**

Source: Stock List Data

Number of Characters: Two

Type of Code: Alphabetic

Definition: A determinate amount or quantity used as a standard of measurement for other amounts or quantities of the same kind. Reference: DoD 4100.39-M, Volume 10, Table 53

AM Ampoule

LG Length

AT Assortment

LI Liter

AY Assembly

LT Lot

BA Ball

MC Thousand cubic feet

BD Bundle

ME Meal

BE Bale

MR Meter

BF Board Foot

MX Thousand

BG Bag

OT Outfit

BK Book

OZ Ounce

BL Barrel	PD Pad
BO Bolt	PG Package
BR Bar	PM Plate
BT Bottle	PR Pair
BX Box	PT Pint
CA Cartridge	PZ Packet
CB Carboy	QT Quart
CD Cubic Yard	RA Ration
CE Cone	RL Reel
CF Cubic Foot	RM Ream
CK Cake	RO Roll
CL Coil	SD Skid
CN Can	SE Set
CO Container	SF Square Foot
CY Cylinder	SH Sheet
CZ Cubic Meter	SK Skein
DO Dollar (Used on Service CLINS only)	SL Spool
DR Drum	SO Shot
DZ Dozen	SP Strip
EA Each	SX Stick
FT Foot	SY Square Yard
FV Five of an item	TD Twenty feet of an item
FY Fifty of an item	TE Ten of an item
GL Gallon	TF Twenty-five of an item
GP Group GR Gross	TN Ton
HD Hundred	TO Troy Ounce
HK Hank	TS Thirty-six of an item
IN Inch	TU Tube
JR Jar	VI Vial
KT Kit	YD Yard
LB Pound	



**Table A3.42. Purchasing Office Identity.**

Number of Characters: Six	
Type of Code: Alphanumeric	
Definition: The office issuing the contractual document. This code is used in the solicitation phase and contract PIIN only. For additional codes see FAR Appendix G.	
Explanation	Code(s)
Sacramento ALC (Historical data only. Not used after BRAC)	F04606
Oklahoma City ALC	F34601, FA8100, FA8102, FA8103, FA8104, FA8105, FA8106, FA8107, FA8108, FA8109, FA8110, FA8112, FA8117, FA8118, FA8119, FA8120, FA8121, FA8122, FA8123, FA8124, FA8125, FA8126, FA8127, FA8128, FA8129, FA8130, FA8131
San Antonio ALC (Historical data only. Not used after BRAC)	F41608
Ogden ALC	F42600, FA8200, FA8202, FA8203, FA8204, FA8205, FA8206, FA8207, FA8208, FA8209, FA8210, FA8211, FA8212, FA8213, FA8214, FA8217, FA8218, FA8219, FA8220, FA8221, FA8222, FA8223, FA8224, FA8232, FA8250, FA8251, FA8252
Warner Robins ALC	F09603, FA8500, FA8501, FA8503, FA8504, FA8505, FA8506, FA8507, FA8508, FA8509, FA8510, FA8511, FA8513, FA8514, FA8517, FA8518, FA8519, FA8520, FA8522, FA8523, FA8524, FA8525, FA8526, FA8527, FA8528, FA8529, FA8530, FA8531, FA8532, FA8533, FA8534, FA8535, FA8536, FA8537, FA8538, FA8539, FA8540, FA8549, FA8550,

	FA8552, FA8553, FA8554, FA8555
ASC Aeronautical Systems Center	F33657
ESC Electronic Systems Division	F19628
Human Systems Group, Brooks City	FA8902, FA8904
Cryptologic Systems Division, Lackland AFB	FA8307
DLA Oklahoma City	SPRHA8, SPRTA1, SPRWA8
DLA Ogden	SPRHA1, SPRHA2, SPRHA3, SPRHA4, SPRHA5
DLA Warner Robins	SPRWA1

**Table A3.43. Quotations Received.**

Source: AFMC FORM 453B (CONTRACT LINE ITEM DATA)		
Number of Characters: One		
Type of Code: Alphanumeric		
Definition: Total number of quotations received from sources solicited for potential contract. PHR print portrays simplicity of explanation		
Code	Explanation	PHR Print
0	None	0
1	One	1
2	Two	2
3	Three	3
4	Four	4
5	Five	5
6	Six	6
7	Seven	7
8	Eight	8
9	Nine	9
A	Ten	10
B	Eleven	11
C	Twelve	12
D	Thirteen	13
E	Fourteen	14
F	Fifteen	15
G	Sixteen	16
H	Seventeen	17
J	Eighteen	18
K	Nineteen	19
L	Twenty	20
M	Twenty-One	21
N	Twenty-Two	22
P	Twenty-Three	23
Q	Twenty-Four	24
R	Twenty-Five	25
S	Twenty-Six	26
T	Twenty-Seven	27
U	Twenty-Eight	28
V	Twenty-Nine	29
W	Thirty	30
X	Thirty-One	31
Y	Thirty-Two	32
Z	Over Thirty-Two	Z

**Table A3.44. Reasons for Delayed Closing of Contract File.**

Number of Characters: One

Type of Code: Alphanumeric

Definition: The factors which contribute to the delay in closing the contract file within the time period established as normal.

<b>Code</b>	<b>Explanation</b>
A	Contractor has not submitted final invoice/voucher
B	Final acceptance not received
C	Contractor has not submitted patent/royalty report
D	Patent/royalty clearance required
E	Contractor has not submitted proposal for final price redetermination
F	Supplemental agreement covering final price redetermination required
G	Settlement of subcontracts pending
H	Final audits in process
J	Disallowed cost pending
K	Final audit of government property pending
L	Independent research and development rates pending
M	Negotiation of overhead rates pending
N	Extra funds requested but not yet received
P	Reconciliation with paying office and contractor being accomplished
Q	Armed Services Board of Contract Appeals case
R	Public Law 85-804 case
S	Litigation/investigation pending
T	Termination in process
U	Warranty clause action pending
V	Disposition of government property pending
W	Contract modification pending
X	Contract assignment and release pending
Y	Awaiting notice of final payment

Z	Disposition of Classified material pending
1	Cancelled Funds
2	Appropriations in the red
3	Pending validation action
4	Local Use
5	Local Use
6	Fee withheld
7	Awaiting removal of excess funds
8	Local Use
9	Local Use

**Table A3.45. Reasons For Revised Delivery Forecast (RFRDF).**

Number of Characters: Two	
Type of Code: Alphanumeric	
Definition: Coded expression describing why delivery of an item will not be made by the contract delivery date	
<b>Code</b>	<b>Explanation</b>
A	Research& Development, Design and Engineering
A1	Design and engineering problems, ECP/VECP waiver/deviation action pending
A2	Design and engineering problems, software
A3	Design and engineering problems, hardware (computer)/software interface
A4	Design and engineering problems, all
A5	Design and engineering problems, change in scope
A6	Emerging Technology
B	Specifications/Drawings/Technical Data
B1	Submitted/approved late
B2	Specifications, performance spec, drawings or tech data inadequate/defective
B3	Change request for deviation waiver

B4	Not received by contractor
B5	Obsolete/incorrect/or unavailable drawings or specs
C	Production Facility and Equipment
C1	Production facility inadequate
C2	Production equipment insufficient/inadequate
C3	Contractor moved/closed/out of business
C4	Production facility safety/health violation
D	Special tooling and Test Equipment
D1	Requested/received late
D2	Manufactured in house late
D3	Inadequate/defective
D4	Not available
E	Production
E1	Tooling/machinery breakdown
E2	Non-conforming product
E3	Items rejected by QAR
E4	Production-floor process inadequate
E5	Production planning and control system deficiencies
E6	Shop overload
F	Personnel Resources
F1	Manpower problem, insufficient/inexperienced personnel
F2	Manpower problem, loss of key personnel
G	Management
G1	Planning; unrealistic delivery schedule
G2	Quality system deficiencies
G3	Inadequate purchasing practices
G4	Subcontractor/ vendor management inadequate

G5	Planning; unrealistic development schedule/cost estimate
G6	Obsolete parts/materials
G7	Software, COTS, or GOTS licensing issues
H	Government furnished material/property information
H1	GFM/GFP/GFI requested late
H2	GFM/GFP/GFI not received
H3	GFM/GFP/GFI inadequate/ defective
H4	GFM/GFP/GFI lost, damaged, or destroyed
H5	GFM/GFP uneconomically repairable
H6	Government installation/test site unavailable
J	Data submittals, 1st Article, prototype, and lot samples
J1	First article, prototype, lot sample or test data submitted/approved late
J2	First article, prototype, lot sample or test data rejected by the government
K	Financial issues
K1	Financial problem, Bankruptcy
K2	Financial problem, withdraw of financial backing
K3	Financial problem, inadequate cash flow
K4	Financial problem, vendor(s) not paid
M	Contract issues
M1	Contract modification/amendments, in process
M2	Contract modification/amendments, not received by contractor
M3	Contract modification/amendments, contractual requirements not definitized
M4	Contract closeout issues
M5	Termination/cancellation pending
M6	Contract not in conformance with bid/proposal
M7	Contractor misinterpreted contract requirements
M8	Conflicting, ambiguous, or missing contract requirements
M9	Stop work order issued

P	Acquisition Process Delinquencies
P1	Non-DD250/as required deliverable items
P2	Contract/modification/shipping document not received/input
P3	Database input errors
P4	Data lost in database transfer
P5	System generated errors
P6	Schedule events contingent upon other events
P7	Final voucher issues
P8	Physically complete – awaiting other admin actions
S	Other
S1	Non-responsive to request for information
S2	Priority problem; DPAS
S3	Priority problem; Accomplished production out of schedule sequence or readiness/acceleration request
S4	Natural disaster
S5	Strike
S6	Security issues
S7	Energy shortage
T	Transportation
T1	Transportation problem, GBL
T2	Transportation problem, carrier deficiencies
T3	Transportation problem, shipping instructions not requested
T4	Transportation problem, shipping instructions requested late, not received
T5	Transportation problem, TCN not requested
T6	Transportation problem, TCN received/requested late
W	Delivery documentation
W1	Shipped without source inspection or acceptance/DD250
W2	Prepared incorrectly
W3	DD Form 250 distribution inadequate



**Table A3.46. Schedule Status.**

Number of Characters: One

Type of Code: Alphabetic

Definition: Denotes the status of the schedule date.

<b>Code</b>	<b>Explanation</b>
A	Actual Date
E	Estimated Date
U	Undefinitized Date

**Table A3.47. Size and Type of Action.**

Number of Characters: One

Type of Code: Numeric

Definition: Code denotes type of contractual action, whether basic or modification and monetary values involved, whether greater than \$150,000 or \$150,000 and less. Code is machine assigned (but for Non-PR actions only, can be changed by input of a CX transaction).

<b>Code</b>	<b>Explanation</b>
1	Actions of over \$150,000 (except modifications).
2	Actions of \$150,000 and less (except modifications).
3	Modifications over \$150,000 obligating funds.
4	Modifications over \$150,000 deobligating funds.
5	Modifications \$150,000 and less obligating funds.
6	Modifications \$150,000 and less deobligating funds.
7	Modification not obligating funds.
8	Modifications \$150,000 and less which modify an existing contract to award the set-aside portion of small business or labor surplus area set-aside to successful bidders of the non-set-aside portion.
9	Actions other than modifications not obligating funds.

**Table A3.48. Source of Shipment Notice Indicator.**

Number of Characters: One

Type of Code: Alphanumeric

Definition: Code identifies source of shipment notice when other than DD Form 250.

<b>Code</b>	<b>Explanation</b>
N	Non-DD Form 250 source indicator
Blank	DD Form 250 source indicator
D	Administrator or buying personnel

**Table A3.49. Source Code.**

Number of Characters: One

Type of Code: Alphabetic

Definition: Identification of system or ALC originating data record.

<b>Code</b>	<b>Explanation</b>
A	Pre-Award
B	Post-Award
C	J023 system (Decommissioned)
D	D220 System
E	Contract Administration Office (CAO). (Applies only to MOCAS generated transactions)
G	Ogden ALC code
H	Oklahoma City code
L	Warner Robins code
S	D035K receipt source notices
U	Machine generated

**Table A3.50. Special Federal Stock Class Assignments (Pseudo Codes).**

Number of Characters: Four

Type of Code: Numeric

Definition: Codes used to identify requirements such as DATA SERVICES, REPAIR and OVERHAUL, and so forth, when no FSC line items are being purchased.

Source - PR/MIPR Document.

<b>Code</b>	<b>Explanation</b>
0000	Provisioning
0001	Data
0002	Services (includes contract technical services, research, development, test, and evaluation, and so forth)
0003	Repair and overhaul
0004	Modification and retrofit
0005	Indefinite quantity (basic contract)
0006	Requirements type contract
0007	Catalog type contract
0008	CP funds for stock lost items for maintenance contracts (reimbursable)
0009	First destination transportation (FDT) charges
0010	Technical Orders/Manuals
0011	Reliability Improvement Warranty

NOTE: Pseudo codes 0005, 0006, and 0007 apply only to basic instruments or modifications thereto and cannot be cited on orders against basic instruments.

**Table A3.51. Supplemental Kind of Contract Code.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alphanumeric

Definition: Further identifies various kinds of contracts

<b>Code</b>	<b>Explanation</b>
1	Non-Personal Service Contract.
2	CLS/ICS/Fleet Support Contract
3	Contract Out Reverse Engineering Contract
4	Surplus Supply Contract
5	Composite Supply/Service Contract
6	Fuels Contract
7	Engineering Service Contract
8	No Cost Storage Contract
9	Repair Contract
A	Tire and Tube Repair
B	Contractor Field Team Contract
C	Composite Provisioning/Non-Provisioning
D	Major Mods Over \$100 Million
E	Major Mods Under \$100 Million
F	Contract Field Team Order
G	Repair Contracts (Non Public/Private Competition)
H	Repair Contracts (Public/Private Competition)
J	Environmental
K	ADPE
M	Repair Contract – Remanufacturing
N	Advisory and Assistance Services
P	Performance Based Service Contract

**Table A3.52. Supplemental Type Contractor Code.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Identifies sub classifications of types of contractors

<b>Code</b>	<b>Explanation</b>
I	Intergovernmental
Z	Foreign/International Agreement
C	Actions with UNICOR
G	GSA Schedule Order
F	Other Federal Schedule Order
U	Historically Black Colleges and Universities (HBCU)
M	Minority Institution (MI)

**Table A3.53. Type Contract Instrument.**

Number of Characters: One

Type of code: Alpha

Definition: A character placed in the ninth position of the Purchasing Instrument Identification Number (PIIN) to indicate the type of contractual instrument so identified (DOD FAR Supplement 4.7003-1, April 1984).

<b>Code</b>	<b>Explanation</b>
A	Blanket purchase agreements
B	Invitation for bid
C	Contracts, including letter contracts, contracts incorporating basic agreements, and contracts providing subsequent provisioning, but excluding indefinite delivery type contracts

D	Indefinite delivery type contracts
E	Facilities contract
F	Delivery orders placed with or through other Government Departments or agencies or against contracts placed by such Departments or agencies (that is, outside the Department of Defense and including blind-made supplies)
G	Basic Ordering Agreements
H	Agreements, including basic agreements
J	Orders against basic Contracts
K	Short Form Research Contract
L	Lease Agreement
M	Purchase Order - Manual. (Assign W when numbering capability of M becomes exhausted during a fiscal year.)
N	Notice of intent to purchase
P	Purchase Order - Automated. (Assign V when numbering capability of P becomes exhausted during a fiscal year.)
Q	Request for quotation - Manual
R	Request for Proposal
S	Sales Contract
T	Request for Quotation - Automated. (Assign U when numbering capability of T becomes exhausted during a fiscal year.)

**Table A3.54. Type Instrument.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alphanumeric

Definition: Identifies type of contract to be issued to satisfy the purchase request requirement. Source - Buyer Data Abstract, AFMC Form 453.

<b>Code</b>	<b>Explanation</b>
1	Purchase order
2	Blanket purchase agreement call (BPA call.)
3	Task orders
4	Blanket purchase agreement (basic)
5	Indefinite delivery contract (basic)
6	Indefinite delivery contract (supply order)
7	Federal supply schedule (machine-assigned)
9	Partial termination for Default
0	Used in the Post-Award PBA transaction to blank type instrument code
A	Two-step sealed bid
B	Basic ordering agreement (BOA)
C	Priced BOA order
D	Unpriced BOA order definitization
E	Delivery schedule revision
F	Purchase Order Cancellation
G	Transfer of purchasing office function
H	Unpriced purchase order
J	Two step negotiated
K	Unpriced purchase order - local definitization
L	Letter contract issuance
M	ISI-ASI
N	Unpriced BOA order issuance
P	Modification for provisioned item orders

Q	Partial termination (all LI not completely terminated)
R	Bilateral modification
S	Undefinitized modification (change order) issuance
T	Complete termination (all line items completely terminated. Use only for termination for default
U	Unilateral modification
V	Complete termination (all line items completely terminated). Use only for termination for convenience
W	Letter contract definitization
X	Modification definitization (change order)
Y	Sealed bid contract
Z	Negotiated contract

**Table A3.55. Type Contract Line Item (Post-Award).**

Number of Characters: One	
Type of Code: Alpha	
Definition: Used as an identifier for each contract line item. Input on PAE/PBE record, position 77.	
<b>Code</b>	<b>Explanation</b>
B	MIPR line item
K	Bailment/loan line item
N	Nonprovisioning
P	Provisioning



**Table A3.56. Type of Contract (Type Pricing Arrangement).**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alphabetic

Definition: The specific kinds of contract pricing provisions as differentiated by structure and clause content of the contract.

<b>Code</b>	<b>Explanation</b>
A	Fixed Price Redetermination
B	Fixed Price – Award Fee
J	Firm Fixed Price
K	Fixed Price with Economic Price Adjustment
L	Fixed Price Incentive
R	Cost-Plus-Award-Fee
S	Cost Type
T	Cost Sharing Type
U	Cost-Plus-Fixed-Fee
V	Cost-Plus-Incentive-Fee
Y	Time and Materials
Z	Labor Hour
Blank	No Cost

**Table A3.57. Type of Contractor.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: The classification of contractors in accordance with the applicable provisions of FAR.

<b>Code</b>	<b>Explanation</b>
D	Tariff or Regulated
A	Large Business
J	Small Business
R	Award to Foreign contractor for work within USA.
L	Contract for work outside the USA
K	Nonprofit
W	Sheltered Workshop
E	Educational

**Table A3.58. Type Requirement.**

Source: PR/MIPR Document

Number of Characters: One

Type of Code: Numeric

Definition: A code entered on the PR/MIPR by the IM. This code enables management to determine how much money is spent in support of the following requirements.

Code	Explanation
2	Non-FMS
3	Foreign Military Sales (FMS)

**Table A3.59. Value Engineering (VE).**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alphabetic

Definition: Denotes extent of value engineering entered into with a contractor by the Government in a contracting action. Code only if a value engineering action has caused the award or modification.

Code	Explanation
A	Yes
S	No

**Table A3.60. Variation in Quantity.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alphanumeric

Definition: Allowable variance of quantity granted contractor either as over or under total quantity ordered.

<b>Code</b>	<b>Explanation</b>
0	10 Percent
1	1 Percent
2	2 Percent
3	3 Percent
4	4 Percent
5	5 Percent
6	6 Percent
7	7 Percent
8	8 Percent
9	9 Percent
X	Blanks Out previously Entered code in Pre-Award and Post-Award

**Table A3.61. Veteran Owned Business.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Indicates if contractor is a veteran owned business

<b>Code</b>	<b>Explanation</b>
Y	Veteran owned
N	Not veteran owned.

**Table A3.62. Veteran Owned - Service Related Disabled Veteran Owned Small Business.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)

Number of Characters: One

Type of Code: Alpha

Definition: Indicates if contractor is a veteran owned business

<b>Code</b>	<b>Explanation</b>
Y	Service related disabled veteran owned.
N	Not service related disabled veteran owned.

**Table A3.63. War Reserve Material Indicator (WRM).**

Source: Derived from PR/MIPR Type Line Item	
Number of Characters: One	
Type of Code: Alphabetic	
Definition: Code identifies, for reporting purposes, the general classification or reason by line item for supplies and/or services being contracted.	
<b>Code</b>	<b>Explanation</b>
S	Mobility Readiness Spare Package (MRSP). (Previously named: War reserve material indicator (WRSK/BLSS))
T	War reserve material indicator (purpose B/D to P).

**Table A3.64. Woman Owned Business.**

Source: AFMC FORM 453A (Buyer Data Abstract) and AFMC FORM 453C (Buyer Data Contract – Modifications)	
Number of Characters: One	
Type of Code: Alpha	
Definition: Indicates if contractor is a woman owned business	
<b>Code</b>	<b>Explanation</b>
Y	Woman owned
N	Not woman owned.